		OF SOLICITATION/ N OF CONTRACT		1. CONTRACT ID CODE	SCENOVA	PAGE OF PAGES		
2. AME One (NOMENT/MODIFICATION NO.	3. EFFECTIVE DATE See Block 16 (c)		ONPURCHASE REQ. NO. See Block 12	5. PROJEC	TNO. (Wappilcable)		
6. ISSU		214.6		ERED BY (If other than Hern 6)	CODE			
Natio	nal Aeronautics and Space			ence of (a case age han a)	ا عمد ا			
	lard Space Flight Center		1					
	214.6/Contracting Officer							
	shelt, MD 20771 E AND ADDRESS OF CONTRACTOR (Alo street county State and Zin Co	<u> </u>					
	Group, Inc.	(140., Sueet, County, State, and 21) Co	we)					
	Forbes Boulevard							
Lanh	am, MD 20706							
CODE	·		FACILITY CO	OE				
(x)	9A. AMENDMENT OF SOLICITATION	INO.	98. DATED	SEE ITEM 11)				
	10A. MODIFICATION OF CONTRACT	T/ORDER NO. KATO	10B. DATED	(SEE ITEM 13)				
X								
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers Is extended, is not extended.								
	must acknowledge receipt of this amend							
					-			
	completing items 8 and 15, and returning			ing receipt of this amendment o				
	ted; or (c) By separate letter or telegram DEIVED AT THE PLACE DESIGNATED							
	OFFER. If by virtue of this amendment y							
Or lette	r makes reference to the solicitation and	i this amendment, and is received price						
12. AC	COUNTING AND APPROPRIATION DA B/NC: 179	NTA (If required) See Page 2		PPC:PF				
		THIS ITEM APPLIES ONLY TO MOD	DIFICATIONS O					
		IT MODIFIES THE CONTRACT/ORD						
(x)	A. THIS CHANGE ORDER IS ISSUED CONTRACT ORDER NO. IN ITEM 10				MADE IN THE			
	B. THE ABOVE NUMBERED CONTR Appropriation date, etc.) SET FORTH	RACT/ORDER IS MODIFIED TO REFL IN ITEM 14, PURSUANT TO THE AU	LECT THE ADM JTHORITY OF F	NISTRATIVE CHANGES (such AR 43.103(b).	as changes in	paying office,		
	C. THIS SUPPLEMENTAL AGREEME	ENT IS ENTERED INTO PURSUANT	TO AUTHORIT	Y OF:				
	d. OTHER (Specify type of modification	on and authority)						
X	This unilateral modification		e Limitatio	n of Funds Clause (52.	232-22)			
E. IMP	ORTANT: Contractor X is n	ot, is required to sign th	is document and	f return	copies to the	issuing office.		
14. de:	scription of amendment/modification (Or	ganized by UCF section headings, inc	cluding solicitation	on/contract subject matter where	feasible.)			
The p	ourpose of this modification	is to provide an additiona	al allotment	of funds. According	lv:			
•	•	•						
-								
	is provided herein, all terms and conditions of		·			an adam		
IDA. N	IAME AND TITLE OF SIGNER (Type or	pnn()	16A. NAME	AND TITLE OF CONTRACTING Verron M.	• •	pe or print)		
158 0	ONTRACTORIOSESPOR	15C DATE DICHED	160 UNITE			SC. DATE SIGNED		
100. 0	ONTRACTOR/OFFEROR	15C. DATE SIGNED	BY 9	O STATES OF AMERICA] "	/ /		
-	(Signature of person authorized to sign)		1/2	cion //- Drove (Signature of Contracting Officer)		2/1/00		

1. Block 21 "ACCOUNTING AND APPROPRIATION" is revised to add the following:

<u>PCN</u> <u>JON</u> <u>APPN</u> <u>OBLIGATE</u> <u>BLI</u> <u>OC</u> 400-52157A(1C) 400-992-87-01-01 800/10110(00) \$4,000,000 A501 40-2590

TOTAL OBLIGATION IS:

\$4,000,000

2. Clause B.6-CONTRACT FUNDING is revised to make additional funds available, as follows:

	FROM (Basic)	BY	<u>TO</u>
Cost	\$ 1,000,000	\$ 3,570,802	4,570,802
Fee	0	429,198	429,198
TOTAL	1,000,000	4,000,000	5,000,000

The period of allotment is extended through April 15, 2000.

-End of Modification 1-

		MENT OF SOL CATION OF C		1. CONTRACT ID CODE		PAGE OF PAGES
2 AMEI	NDMENT/MODIFICATION NO		ECTIVE DATE	4. REQUISITION/PURCHASE REQ. NO.	4 200 EST	1 2
Two (J. EFF.	See Block 16 (c)	See Block 12	3. PROJECT	NO. (If applicable)
6. ISSU		CODE	214.6	7. ADMINISTERED BY (If other than Rem 6)	CODE	
	nal Aeronautics and	•	istration			
	ard Space Flight Cer					
	214.6/Contracting C	Officer				
	helt, MD 20771	PACTOR (No. street	et, county, State, and Zip Cod	(a)		
U. 147444	L AND ADDRESS OF CONTI	101C OK (140., 324	or, courky, siene, and zip coo			
OSS C	Group, Inc.					
	Forbes Boulevard					
Lanha	am, MD 20706					
	,					
					· · · · · · · · · · · · · · · · · · ·	
CODE				FACILITY CODE		
(x)	SA. AMENDMENT OF SOLI	CITATION NO.		98. DATED (SEE ITEM 11)		
~	10A. MODIFICATION OF C		NO.	108. DATED (SEE ITEM 13)	100	
_X		NAS5-32590		01/01/	00	
				AMENDMENTS OF SOLICITATION)	
				nd date specified for receipt of Offers	is extended,	is not extended.
Ollers II	unst acknowledge tecerbt of a	nis amendment prior	r to the nour and date specific	ed in the solicitation or as amended, by one of t	he following met	hods:
(a) By o	ompleting Items 8 and 15, and	d returning C	copies of the amendment; (b)	By acknowledging receipt of this amendment o	n each copy of t	he offor
Submitte	ed; or (c) By separate letter o			itation and amendment numbers. FAILURE O		
				OR TO THE HOUR AND DATE SPECIFIED M		
				ubmitted, such change may be made by telegra	ım or letter, prov	ided each telegram
	COUNTING AND APPROPRI			to the opening hour and date specified.		
	B/NC: 179	See P		PPC:PF		
				FICATIONS OF CONTRACTS/ORDERS,		
(x)	A THIS CHANGE OPDER			R NO. AS DESCRIBED IN ITEM 14.(x) THE CHANGES SET FORTH IN ITEM 14 ARE	MADE IN THE	
- 10/				COST REIMBURSEMENT (AUG 1987)	MADEINTHE	
	B. THE ABOVE NUMBERS	D CONTRACT/ORE	DER IS MODIFIED TO REFU	ECT THE ADMINISTRATIVE CHANGES (such	as changes in n	eving office
				THORITY OF FAR 43.103(b).	as onengoe in p	
	C. THIS SUPPLEMENTAL	AGREEMENT IS EN	NTERED INTO PURSUANT 1	TO AUTHORITY OF:		
	d. OTHER (Specify type of	modification and au	thority)		•	
X	This unilateral mod	lification is iss	sued pursuant to the	Limitation of Funds Clause (52.	232-22)	
E. IMP	ORTANT: Contractor	X is not,	is required to sign this	s document and return	copies to the i	sauing office.
14. des	cription of amendment/modifi	ication (Omen/zed h	y UCE section bearings incl	uding solicitation/contract subject matter where	Sasible 1	
	and an among more model	Callott Organizació	y our secon meanings, incr	daily solutions contact subject matter where	70031010.)	
The p	ourpose of this modi	fication is to p	rovide an additiona	l allotment of funds. According	lv:	
•	*			3	,	
			ent referenced in Item 9A or 10A,	as heretofore changed, remains unchanged and in full		
15A. N	AME AND TITLE OF SIGNER	t (Type or print)		16A. NAME AND TITLE OF CONTRACTING	• • •	oe or printj
	·····			Bradley J I		
158. C	ONTRACTOR/OFFEROR		15C. DATE SIGNED	168. UNITED STATES OF AMERICA		C. DATE SIGNED
				BY Bradley Poston		1/4 3, 2000
_	(Signature of person authorize	ed to sign)		(Signature of Contracting Officer)		,

OMB APPROVAL #: 2700-0042

1. Block 21 "ACCOUNTING AND APPROPRIATION" is revised to add the following:

<u>PCN</u> <u>JON</u> <u>APPN</u> <u>OBLIGATE</u> <u>BLI</u> <u>OC</u> 400-52166A(1C) 400-992-87-01-01 800/10110(00) \$6,000,000 A501 40-2590

TOTAL OBLIGATION IS: \$6,000,000

2. Clause B.6--CONTRACT FUNDING is revised to make additional funds available, as follows:

	FROM (Mod 1)	<u>BY</u>	<u>TO</u>
Cost	\$4,570,802	\$5,485,213	\$10,056,015
Fee	429,198	<u>514,787</u>	943,985
TOTAL	\$5,000,000	\$6,000,000	\$11,000,000

The period of allotment is extended through July 31, 2000.

-End of Modification 2-

Except at provided herein, all terms and conditions of the document re	ferenced in Item 9A or 10A	A, as heretofore changed, remains unchanged and in full force and effect			
15A. NAME AND TITLE OF SIGNER (Type or print)		Bradley J Poston, Contracting Officer (Type or print)			
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	RIII	MAY 11 2000		
(Signature of person authorized to sign)		(Signature of Contracting Officer)	MIA! II		

					OMB A	APPROV	/AL #:	2700)-0042
			OF SOLICITATION		1. CONTRACT ID CODE			GE OF	
	MODIF	ICATIO	N OF CONTRACT					1	12
2. AME Four	ENDMENT/MODIFICATION N (4)	Ю.	3. EFFECTIVE DATE See Block 16 (c)	4. REQUISI	TIONPURCHASE REQ. NO. See Block 12	5. PROJI	ECT NO.	(If applie	cable)
o. ISSL	JED BY	CODE	214.6	7. ADMINIS	TERED BY (If other than Item 6)	CODE	T		
Godd Code Greer	onal Aeronautics and lard Space Flight Cer 214.6/Contracting C abelt, MD 20771	nter Officer							
8. NAM	IE AND ADDRESS OF CONT	RACTOR (No., street, county, State, and Zip	Code)					
4500	Group, Inc. Forbes Boulevard am, MD 20706								
CODE				FACILITY CO	ODE				
(x)	9A. AMENDMENT OF SOL	ICITATION	NO.	9B. DATED	(SEE ITEM 11)				
x	10A. MODIFICATION OF C	ONTRACT NASS-		10B. DATE	O (SEE ITEM 13) 01/01/0	00			
		11. TH	S ITEM ONLY APPLIES T	O AMENDMEN	NTS OF SOLICITATIONS				
Tr	ne above numbered solicitatio		ed as set forth in Item 14. The hou			Is extended	ı. 🔲	is not e	xtended.
Offers r	nust acknowledge receipt of t	his amendn	nent prior to the hour and date spe	cified in the solicita	ition or as amended, by one of the	e following n	nethods:		
Submitt BE REC OUR C letter 12. AC	DEIVED AT THE PLACE DES	or telegram of tel	which includes a reference to the s FOR THE RECEIPT OF OFFERS of ou desire to change an offer alread this amendment, and is received p TA (If required) See Page 2	olicitation and ame PRIOR TO THE HO by submitted, such rior to the opening	DUR AND DATE SPECIFIED MA change may be made by telegrar hour and date specified. PPC:PF	YOUR ACK Y RESULT I	NOWLED IN REJEC	OGEMEN CTION O)F
			THIS ITEM APPLIES ONLY TO M F MODIFIES THE CONTRACT/OR		•				
(x)		IS ISSUED	PURSUANT TO: (Specify author UNDER FAR 52.243-2 CHANGE	ity) THE CHANGE:	S SET FORTH IN ITEM 14 ARE I	MADE IN TH	ŧΕ		
			ACT/ORDER IS MODIFIED TO RE N ITEM 14, PURSUANT TO THE /			s changes i	n paying	office,	
х	c. this supplemental Mutual Agreeemen		NT IS ENTERED INTO PURSUAN h Parties	IT TO AUTHORIT	r OF:				
	d. OTHER (Specify type of	modificatio	n and authority)						
E. IMP	ORTANT: Contractor	ls no	t, X is required to sign	n this document an	d return 3	copies to th	e issuing	office.	
14 des	scription of amendment/modifi	ication (Om	anized by UCF section headings, i	ncludina solicitation	n/contract subject matter where for	easible)			
The p Augu	ourpose of this modifust 31, 2000, and to re	ication i	s to change the period o eral other clauses. Acco	f allotment da rdingly:	ate under Clause B.6 CC	ONTRAC	IT FUI	NIDIN	G to
	AME AND TITLE OF SIGNER				AND TITLE OF CONTRACTING		Type or p	orint)	
	effry M. Banes, Man				Kellie J. Mı				
15B. C	ONTRACTOR/OFFEROR		15C. DATE SIGNED	168. UNFE	D STATES OF AMERICA		16C. DA	TE SIGN	4ED
	July m. Banes			BY	Klee Xlussee	_	7_	25-	-07)
1	(Signature of person authorize	d to sign)	— 07/21/00		Signature of Contracting Officer)	-	1	- دس	

This modification replaces clauses B.5 COST INCENTIVE, G.4 AWARD FEE FOR SERVICE CONTRACTS, H.7 SERVICE FORECASTS AND OPERATING PLANS, and H.8 POINTS OF CONTACT with revised clauses. Also, this modification adds clause G.14 FINANCIAL REPORTING OF NASA PROPERTY IN THE CUSTODY OF CONTRACTORS, adds an insertion into Section I clause 52.244-2, adds clause I.14 INTERAGENCY FLEET MANAGEMENT SYSTEM VEHICLES AND RELATED SERVICES, and adds Attachments F and G to J.1 LIST OF ATTACHMENTS. The changes to the contract are as follows:

A. Clause B.5 COST INCENTIVE is replaced with the following:

B.5 COST INCENTIVE

- (a) INCENTIVE FEE AND AWARD FEE: This is a cost-plusincentive fee/award fee contract. The contractor's cost
 performance under this contract is evaluated based on a
 cost incentive. The award fee elements are evaluated in
 accordance with clause G.4 AWARD FEE FOR SERVICE
 CONTRACTS and cover only the contractor's technical
 performance under this contract. The first and nineth
 incentive fee periods in the contract will have a
 duration of nine months, and the remaining periods will
 have a duration of six months.
 - (1) The total incentive fee pool shall equal 25% of the total available fees under this contract. An incentive fee will be determined and paid at the end of each incentive fee period that coincides with each service forecast and approved operating plan. The incentive fee calculation is final for each period. Unearned incentive fees will not be made available for future evaluation periods. The incentive fee determination is made based on the share ratios identified in paragraph (c) of this provision.
 - (2) The total available award fee shall equal 75% of the total available fees for this contract. Cost performance will not be considered in the award fee evaluations.

(b) TARGET COST, TARGET INCENTIVE FEE, MINIMUM INCENTIVE FEE AND MAXIMUM INCENTIVE FEE: A target cost, target incentive fee, minimum incentive fee and maximum incentive fee will be established at the onset of each incentive fee period coinciding with the issuance of the service forecast and the approval of the operating plan. The target cost will utilize current staffing and resource estimates at the indirect rates in Section J, Attachment E negotiated at contract award. The maximum incentive fee, the minimum incentive fee, and target incentive fee for each service forecast period shall be determined based on the following percentages, which are consistent with the fee ratios in Clause B.4:

Minimum Incentive Fee - The maximum downward adjustment for cost overruns shall not be less than the cost incentive fee and the earned award fee.

Target Incentive Fee 2.0%

Maximum Incentive Fee 4.0%

At the beginning of each service forecast period, a target cost, target fee, minimum fee and maximum fee will be established by mutual agreement for that period based on the staffing and resources estimates in the approved operating plan required by clause H.7 SERVICE FORECASTS AND OPERATING PLANS. Note that clause H.7 requires the submission of a projected budgetary cost based on current indirect rates in addition to the target cost required by this clause which utilizes the indirect rates in Section J, Attachment E. At the conclusion of the service forecast period, the contractor's actual cost for the period will be compared to the target cost established at the beginning of the period. The incentive fee for each period will be determined based on the following:

- (1) Target $Cost_{PX}$ = Target Cost for the evaluation period.
- (2) Actual Cost_{PX} = Actual Cost for the evaluation period.
- (3) Cost Difference = Target $Cost_{PX}$ Actual $Cost_{PX}$; if the actual is greater than the Target $Cost_{PX}$ this will result in a negative value for the cost difference.
- (4) Fee Adjustment = Cost Difference * Fee Adjustment Factor
- (5) Fee Earned = Target Fee +/- Fee Adjustment

- (6) The Fee Earned for each period shall not be less than the minimum fee or greater than the maximum fee established for that service forecast period.
- (c) Incentive Fee Adjustment Factor: The Fee Adjustement Factor utilized to arrive at the incentive fee determination is directly related to the contractor's award fee score during that period. The Fee Adjustment Factor and incentive fee determination also vary based on whether the actual costs at the end of the period result in an overrun or underrun for that service forecast period. Therefore, the Fee Adjustment Factor and incentive fee determination are based on the following:

Award Fee Score	Fee Adjust Factor for CU (%)	Fee Adjust Factor for CO (%)
100-91	10	10
90-81	10	15
80-71	5	20
70-61	5	25
<61	0	0

CU = Contractor Underrun
CO = Contractor Overrun

- * The Contractor will not receive any incentive fee during an evaluation period where the award fee score is less than 61.
- (d) Revisions to the Service Forecast and Operating Plan: If the service forecast is revised during the service forecast period, the target cost, target fee, minimum fee, and maximum fee will be revised by the Contracting Officer to reflect the changes based on the revised, approved operating plan.
- (e) The decisions made as to the amount of cost incentive are subject to the disputes clause.

(End of Text)

B. Clause G.4 AWARD FEE FOR SERVICE CONTRACTS is replaced with the following:

G.4 AWARD FEE FOR SERVICE CONTRACTS (1852.216-76) (MAR 1998)

- (a) The Contractor can earn award fee from a minimum of zero dollars to the maximum stated in Clause B.4 "Estimated Cost, Incentive, Award Fee" in this Contract.
- (b) Beginning 9 months after the effective date of this Contract, the Government shall evaluate the Contractor's performance for the period (which is 9 months in the case of the first and last award fee periods, or 6 months for all remaining award fee periods) to determine the amount of award fee earned by the Contractor during the period. The Contractor may submit a self-evaluation of performance for each evaluation period under consideration. These selfevaluations will be considered by the Government in its evaluation. The Government's Fee Determination Official (FDO) will determine the award fee amounts based on the Contractor's performance in accordance with the Performance Evaluation Plan prepared by the Government. Performance Evaluation Plan may be revised unilaterally by the Government prior to the beginning of any rating period to redirect emphasis.
- (c) The Government will advise the Contractor in writing of the evaluation results. The Financial Management Division Office will make payment based on the issuance of a unilateral modification by the Contracting officer.
- (d) After 85 percent of the potential award fee has been paid, the Contracting Officer may direct the withholding of further payment of award fee until a reserve is set aside in an amount that the Contracting Officer considers necessary to protect the Government's interest. This reserve shall not exceed 15 percent of the total potential award fee.
- (e) The amount of award fee which can be awarded in each evaluation period is limited to the total amount of award fee (for the basic Contract plus the option period) divided by 60 (the total number of months), and then multiplied by the number of months in the award fee period. (The first and nineth award fee periods are 9 months in length, and the remaining periods are 6 months in length.) Award fee which is not earned in an evaluation period cannot be reallocated to future evaluation periods.

- (f) (1) Provisional award fee payments will be made under this Contract pending the determination of the amount of fee earned for an evaluation period. If applicable, provisional award fee payments will be made to the Contractor on a monthly basis. The total amount of award fee available in an evaluation period that will be provisionally paid is the lesser of 60 percent or the prior period's evaluation score.
- (2) Provisional award fee payments will be superseded by the final award fee evaluation for that period. If provisional payments exceed the final evaluation score, the Contractor will either credit the next payment voucher for the amount of such overpayment or refund the difference to the Government, as directed by the Contracting Officer.
- (3) If the Contracting Officer determines that the Contractor will not achieve a level of performance commensurate with the provisional rate, payment of provisional award fee will be discontinued or reduced in such amounts as the Contracting Officer deems appropriate. The Contracting Officer will notify the Contractor in writing if it is determined that such discontinuance or reduction is appropriate. This determination is not subject to the Disputes clause.
- (4) Provisional award fee payments will not be made prior to the first award fee determination by the Government.
- (g) Award fee determinations made by the Government under this Contract are not subject to the Disputes clause.

(End of clause)

C. Clause G.14 FINANCIAL REPORTING OF NASA PROPERTY IN THE CUSTODY OF CONTRACTORS is added to the contract as follows:

G.14 FINANCIAL REPORTING OF NASA PROPERTY IN THE CUSTODY OF CONTRACTORS (1852.245-73) (NOVEMBER 1999)

(a) The Contractor shall submit annually a NASA Form (NF) 1018, NASA Property in the Custody of Contractors, in accordance with the provisions of 1845.505-14, the instructions on the form, subpart 1845.71, and any supplemental instructions for the current reporting period issued by NASA. Subcontractor use of NF 1018 is not required by this clause; however, the Contractor shall include data on property in the possession of subcontractors in the annual NF 1018.

- (b) (1) The Contractor shall mail the original signed NF 1018 directly to the Center Deputy Chief Financial Officer, Finance.
- (2) Three copies shall be submitted (through the Department of Defense (DOD) Property Administrator if contract administration has been delegated to DOD) to the following address:

DCMC Baltimore, 217 East Redwood Street, Suite 1800, Baltimore, Maryland 21202-5299

- The annual reporting period shall be from October 1 of each year through September 30 of the following year. The report shall be submitted in time to be received by October 31. The information contained in these reports is entered into the NASA accounting system to reflect current asset values for agency financial statement purposes. Therefore, it is essential that required reports be received no later than October 31. The Contracting Officer may, in the Government's interest, withhold payment until a reserve not exceeding \$25,000 or 5 percent of the amount of the contract, whichever is less, has been set aside, if the Contractor fails to submit annual NF 1018 reports when due. Such reserve shall be withheld until the Contracting Officer has determined that the required reports have been received by the Government. The withholding of any amount or the subsequent payment thereof shall not be construed as a waiver of any Government right.
- (d) A final report shall be submitted within 30 days after disposition of all property subject to reporting when the contract performance period is complete in accordance with (b)(1) and (2) of this clause.

(End of clause)

D. Clause H.7 SERVICE FORECASTS AND OPERATING PLANS is replaced with the following:

H.7 SERVICE FORECASTS AND OPERATING PLANS

At the inception of this Contract and one (1) calendar month prior to the commencement of each service forecast period thereafter, the Contracting Officer shall provide a forecast of the Government's requirements for the prospective service forecast period to the Contractor. The initial service forecast will be for the period from Contract award through the end of the first nine months.

After the initial service forecast, the following service forecasts will be for six months. However, the last and nineth service forecast will be for nine months.

The service forecasts shall serve to refine the efforts to be performed by the Contractor within the parameters of the requirements set forth in the Contract, enabling the Contractor to plan and schedule service requirements to be performed during the subsequent period. As a minimum, the service forecasts shall describe refinements to the individual missions of the Flight Projects Directorate over the prospective service forecast period, including changes in customer organizations, services, and mission schedules. Refinements in assumptions that were the basis for estimating service levels during prior periods shall be presented in a level of detail sufficient to estimate necessary adjustments in service levels to be provided.

Upon receipt of the Government's service forecast and any modification thereto, the Contractor shall analyze the forecast and determine the service hours required and service staffing, including projected overtime requirements to perform the work requirement over the period of the forecast. The Contractor shall prepare an operating plan covering the period of the forecast reporting hours and costs by at the total contract level, service category level, and customer level; and spreading estimated costs by calendar month. The operating plan shall be delivered within 15 calendar days after receipt of each forecast, and the Contractor will be notified if the Operating Plan is not approved, and changes are necessary. If changes are necessary, the Contractor shall resubmit the operating plan within five calendar days. Additionally, the Contractor has five calendar days to submit a revised operating plan in response to a revised service forecast. Government does not respond to the Contractor within 15 calendar days after receipt of the operating plan, the Contractor can assume the operating plan has been approved by the Government. The operating plan shall be distributed as follows:

No. of	
Copies	Addressee
1	Contract Specialist, Code 214.6
2	Contracting Officer's Technical
	Representative, Code 403
3	Resource Analyst, Code 403
	(End of Text)

E. Clause H.8 POINTS OF CONTACT is replaced with the following:

H.8 POINTS OF CONTACT

The Government Points of Contact for this Contract are as follows:

Contracting Officer:

Kellie Murray, Code 214.6

Phone (301)286-2271

Contracting Officer Technical Representative:

Steve Xander, Code 403 Phone (301)286-1477

(End of Text)

- F. "The Boeing Company" is inserted into paragraph (k) of Section I clause 52.244-2 SUBCONTRACTS ALT I (AUG 1998) (By Reference)
- G. The following clause is added to the contract:
- I.14 INTERAGENCY FLEET MANAGEMENT SYSTEM VEHICLES AND RELATED SERVICES (52.244-2)(Jan 1991)

The Contracting Officer may issue the Contractor an authorization to obtain interagency fleet management system (IFMS) vehicles and related services for use in the performance of this contract. The use, service, and maintenance of interagency fleet management system vehicles and the use of related services by the Contractor shall be in accordance with 41 CFR 101-39 and 41 CFR 101-38.301-1. (End of clause)

H. The following attachments are added to J.1 LIST OF ATTACHMENTS

Attach	Description	Date	Pages
F	Government Property List	5/3/00	1
G	Department of Defense	3/23/00	2
	Contract Security Classific	ation	
	Specification (DD Form 254)		

(End of Modification)

BOEING SERVICE COMP. Enginesting Services Government Property in Support of SEIMSS-NAS-32590 Tramsfer to QSS -- PAAC Contract

ATTACHMENT F

BLK/ 1346 HST COMPUTER EQUIPMENT		205101 205101 205101 205101 205101 205101 205101 205101 205101	EQUIP	803)	(cost included above)	tag 1344 thru 1369 and 1394 (which replaces ?)
BLK 1345 HST COMPUTER EQUIPMENT BLK 1346 HST COMPUTER EQUIPMENT BLK 1349 HST COMPUTER EQUIPMENT BLK 1349 HST COMPUTER EQUIPMENT BLK 1349 HST COMPUTER EQUIPMENT BLK 1354 HST COMPUTER EQUIPMENT BLK 1353 HST COMPUTER EQUIPMENT BLK 1354 HST COMPUTER EQUIPMENT BLK 1355 HST COMPUTER EQUIPMENT BLK 1354 HST COMPUTER EQUIPMENT BLK 1355 HST COMPUTER EQUIPMENT BLK 1356 HST COMPUTER EQUIPMENT BLK 1356 HST COMPUTER EQUIPMENT BLK 1359 HST COMPUTER EQUIPMENT BLK 1356 HST COMPUTER EQUIPMENT BLK 1375 HUB BLK 1376 HUB BLK 1376 HUB BLK 1375 HUB BLK 1375 HUB BLK 1375 COMPUTER TABLE BRN 1072 COMPUTER TABLE BRN 1073 COMPUTER TABLE BRN 1073 COMPUTER TABLE BRN 1123 COMPUTER TABLE BRN 1123 COMPUTER TABLE BRN 1123 COMPUTER TABLE BRN 1145 ASHER FRONTER TABLE BRN 1145 AS		205101 205101 205101 205101 205101 205101 205101 205101	EQUIP		(cost included above)	
BLK/ 1346 HST COMPUTER EQUIPMENT BLK/ 1347 HST COMPUTER EQUIPMENT BLK/ 1349 HST COMPUTER EQUIPMENT BLK/ 1350 HST COMPUTER EQUIPMENT BLK/ 1351 HST COMPUTER EQUIPMENT BLK/ 1352 HST COMPUTER EQUIPMENT BLK/ 1353 HST COMPUTER EQUIPMENT BLK/ 1354 HST COMPUTER EQUIPMENT BLK/ 1356 HUB BLK/ 1356 COMPUTER TABLE BRN/ 1073 COMPUTER TABLE BRN/ 1033 COMPUTER TABLE BRN/ 1131 COMP		205101 205101 205101 205101 205101 205101 205101	C:: (-)			
BLK/ 1347 HST COMPUTER EQUIPMENT BLK/ 1349 HST COMPUTER EQUIPMENT BLK/ 1351 HST COMPUTER EQUIPMENT BLK/ 1351 HST COMPUTER EQUIPMENT BLK/ 1353 HST COMPUTER EQUIPMENT BLK/ 1353 HST COMPUTER EQUIPMENT BLK/ 1354 HST COMPUTER EQUIPMENT BLK/ 1356 HST COMPUTER EQUIPMENT BLK/ 1361 HST COMPUTER EQUIPMENT BLK/ 1363 HST COMPUTER EQUIPMENT BLK/ 1364 HST COMPUTER EQUIPMENT BLK/ 1365 HST COMPUTER TABLE BRN/ 1072 COMPUTER TABLE BRN/ 1073 COMPUTER TABLE BRN/ 1073 COMPUTER TABLE BRN/ 1073 COMPUTER TABLE BRN/ 1074 COMPUTER TABLE BRN/ 1074 COMPUTER TABLE BRN/ 1075 COMPUTER TABLE BRN/ 1076 COMPUTER TABLE BRN/ 1076		205101 205101 205101 205101 205101 205101	EGUIP		(cost included above)	
BLK 1348		205101 205101 205101 205101 205101	EQUIP		(cost included above)	
BLK 1349 HST COMPUTER EQUIPMENT BLK 1350 HST COMPUTER EQUIPMENT BLK 1353 HST COMPUTER EQUIPMENT BLK 1353 HST COMPUTER EQUIPMENT BLK 1354 HST COMPUTER EQUIPMENT BLK 1355 HST COMPUTER EQUIPMENT BLK 1356 HST COMPUTER TABLE BRN 1072 COMPUTER TABLE BRN 1073 COMPUTER TABLE BRN 1073 COMPUTER TABLE BRN 1145 COMPUTER TABLE		205101 205101 205101 205101	EQUIP		(cost included above)	
BLIV 1350 HST COMPUTER EQUIPMENT BLIV 1351 HST COMPUTER EQUIPMENT BLIV 1353 HST COMPUTER EQUIPMENT BLIV 1354 HST COMPUTER EQUIPMENT BLIV 1355 HST COMPUTER EQUIPMENT BLIV 1356 HST COMPUTER EQUIPMENT BLIV 1356 HST COMPUTER EQUIPMENT BLIV 1359 HST COMPUTER EQUIPMENT BLIV 1350 HST COMPUTER EQUIPMENT BLIV 1350 HST COMPUTER EQUIPMENT BLIV 1351 HST COMPUTER EQUIPMENT BLIV 1352 HST COMPUTER EQUIPMENT BLIV 1354 HST COMPUTER EQUIPMENT BLIV 1356 HST COMPUTER EQUIPMENT BLIV 1373 BLIV 1374 HUB BLIV 1375 COMPUTER TABLE BRIN 1072 COMPUTER TABLE BRIN 1072 COMPUTER TABLE BRIN 1073 COMPUTER TABLE BRIN 1075 COMPUT		205101 205101 205101	EQUIP		(cost included above)	
BLIV 1351 HIST COMPUTER EQUIPMENT BLIV 1353 HIST COMPUTER EQUIPMENT BLIV 1354 HIST COMPUTER EQUIPMENT BLIV 1355 HIST COMPUTER EQUIPMENT BLIV 1356 HIST COMPUTER EQUIPMENT BLIV 1356 HIST COMPUTER EQUIPMENT BLIV 1359 HIST COMPUTER EQUIPMENT BLIV 1359 HIST COMPUTER EQUIPMENT BLIV 1361 HIST COMPUTER EQUIPMENT BLIV 1361 HIST COMPUTER EQUIPMENT BLIV 1362 HIST COMPUTER EQUIPMENT BLIV 1364 HIST COMPUTER EQUIPMENT BLIV 1365 HIST COMPUTER EQUIPMENT BLIV 1366 HIST COMPUTER EQUIPMENT BLIV 1374 HIST COMPUTER EQUIPMENT BLIV 1374 HIST COMPUTER EQUIPMENT BLIV 1374 HOUTER BLIV 1375 HUB BLIV 1375 COMPUTER TABLE BRIN 1072 COMPUTER TABLE BRIN 1072 COMPUTER TABLE BRIN 1073 COMPUTER TABLE BRIN 1073 COMPUTER TABLE BRIN 1073 COMPUTER TABLE BRIN 1145 CAMPUTER TABLE BRIN 1145 CAMPUTE		205101 205101 205101	EQUIP		(cost included above)	
BLK 1352 HST COMPUTER EQUIPMENT BLK 1354 HST COMPUTER EQUIPMENT BLK 1355 HST COMPUTER EQUIPMENT BLK 1355 HST COMPUTER EQUIPMENT BLK 1355 HST COMPUTER EQUIPMENT BLK 1359 HST COMPUTER EQUIPMENT BLK 1359 HST COMPUTER EQUIPMENT BLK 1361 HST COMPUTER EQUIPMENT BLK 1362 HST COMPUTER EQUIPMENT BLK 1363 HST COMPUTER EQUIPMENT BLK 1363 HST COMPUTER EQUIPMENT BLK 1364 HST COMPUTER EQUIPMENT BLK 1365 HST COMPUTER EQUIPMENT BLK 1365 HST COMPUTER EQUIPMENT BLK 1374 HST COMPUTER EQUIPMENT BLK 1374 HST COMPUTER EQUIPMENT BLK 1374 HUB BLK 1375 COMPUTER TABLE BRN 1072 COMPUTER TABLE BRN 1073 COMPUTER TABLE BRN 1073 COMPUTER TABLE BRN 1173 COMPUTER TABLE BRN 1145 ASHELF BOOKGASE		205101	EQUIP		(cost included above)	
BLK 1353 HST COMPUTER EQUIPMENT BLK 1354 HST COMPUTER EQUIPMENT BLK 1355 HST COMPUTER EQUIPMENT BLK 1356 HST COMPUTER EQUIPMENT BLK 1359 HST COMPUTER EQUIPMENT BLK 1359 HST COMPUTER EQUIPMENT BLK 1359 HST COMPUTER EQUIPMENT BLK 1361 HST COMPUTER EQUIPMENT BLK 1362 HST COMPUTER EQUIPMENT BLK 1363 HST COMPUTER EQUIPMENT BLK 1364 HST COMPUTER EQUIPMENT BLK 1365 HST COMPUTER EQUIPMENT BLK 1365 HST COMPUTER EQUIPMENT BLK 1365 HST COMPUTER EQUIPMENT BLK 1373 DSU BLK 1374 HUB BLK 1373 DSU BLK 1374 HUB BLK 1375 COMPUTER TABLE BRN 1073 COMPUTER TABLE BRN 1173 COMPUTER TABLE BRN 1145 ASHELF BADOKCASE		12051011	EauiP		(cost included above)	
BLKY 1354 HST COMPUTER EQUIPMENT BLKY 1355 HST COMPUTER EQUIPMENT BLKY 1356 HST COMPUTER EQUIPMENT BLKY 1359 HST COMPUTER EQUIPMENT BLKY 1361 HST COMPUTER EQUIPMENT BLKY 1362 HST COMPUTER EQUIPMENT BLKY 1363 HST COMPUTER EQUIPMENT BLKY 1365 HST COMPUTER EQUIPMENT BLKY 1374 ROUTER BLKY 1374 ROUTER BLKY 1375 HUB BLKY 1375 HUB BLKY 1393 PENTIUM III 450 COMPUTER TABLE BRNY 1073 COMPUTER TABLE BRNY 1073 COMPUTER TABLE BRNY 1078 COMPUTER TABLE BRNY 1078 COMPUTER TABLE BRNY 1143 COMPUTER TABLE BRNY 1145 COMPUTER TABLE		400101	EQUIP		(cost included above)	
BLK/ 1355		205101	Eauip		(cost included above)	
BLK/ 1356 HST COMPUTER EQUIPMENT BLK/ 1357 HST COMPUTER EQUIPMENT BLK/ 1358 HST COMPUTER EQUIPMENT BLK/ 1359 HST COMPUTER EQUIPMENT BLK/ 1360 HST COMPUTER EQUIPMENT BLK/ 1361 HST COMPUTER EQUIPMENT BLK/ 1365 HST COMPUTER EQUIPMENT BLK/ 1365 HST COMPUTER EQUIPMENT BLK/ 1365 HST COMPUTER EQUIPMENT BLK/ 1366 HST COMPUTER EQUIPMENT BLK/ 1366 HST COMPUTER EQUIPMENT BLK/ 1366 HST COMPUTER EQUIPMENT BLK/ 1369 HST COMPUTER EQUIPMENT BLK/ 1373 DSU BLK/ 1373 DSU BLK/ 1374 ROUTER BLK/ 1375 HUB BLK/ 1375 HUB BLK/ 1375 HUB BLK/ 1376 HUB BLK/ 1376 HUB BLK/ 1376 HUB BLK/ 1376 HUB BLK/ 1393 PENTIUM III 450 COMPUTER TABLE BRN/ 1057 COMPUTER TABLE BRN/ 1072 COMPUTER TABLE BRN/ 1073 COMPUTER TABLE BRN/ 1123 COMPUTER TABLE BRN/ 1131 COMPUTER TABLE BRN/ 1145 ASHELF BOOKGASE		205101	EQUIP		(cost included above)	
BLK/ 1357 HST COMPUTER EQUIPMENT BLK/ 1358 HST COMPUTER EQUIPMENT BLK/ 1359 HST COMPUTER EQUIPMENT BLK/ 1360 HST COMPUTER EQUIPMENT BLK/ 1361 HST COMPUTER EQUIPMENT BLK/ 1365 HST COMPUTER EQUIPMENT BLK/ 1365 HST COMPUTER EQUIPMENT BLK/ 1366 HST COMPUTER EQUIPMENT BLK/ 1366 HST COMPUTER EQUIPMENT BLK/ 1366 HST COMPUTER EQUIPMENT BLK/ 1369 HST COMPUTER EQUIPMENT BLK/ 1373 DSU BLK/ 1374 ROUTER EQUIPMENT BLK/ 1375 HUB BLK/ 1375 HUB BLK/ 1375 HUB BLK/ 1376 GOMPUTER TABLE BRN/ 1072 COMPUTER TABLE BRN/ 1073 COMPUTER TABLE BRN/ 1132 COMPUTER TABLE BRN/ 1131 COMPUTER TABLE BRN/ 1145 ASHELF ROOVEASE		205101	EQUIP		(cost included above)	
BLK/ 1358 HST COMPUTER EQUIPMENT BLK/ 1359 HST COMPUTER EQUIPMENT BLK/ 1360 HST COMPUTER EQUIPMENT BLK/ 1361 HST COMPUTER EQUIPMENT BLK/ 1362 HST COMPUTER EQUIPMENT BLK/ 1364 HST COMPUTER EQUIPMENT BLK/ 1365 HST COMPUTER EQUIPMENT BLK/ 1366 HST COMPUTER EQUIPMENT BLK/ 1373 DSU BLK/ 1374 ROUTER BLK/ 1375 HUB BLK/ 1376 COMPUTER TABLE BRN/ 1073 COMPUTER TABLE BRN/ 1073 COMPUTER TABLE BRN/ 1131 COMPUTER TABLE BRN/ 1145 ASHEIF BADOKGASE		205101	EQUIP		(cost included above)	
BLK/ 1359 HST COMPUTER EQUIPMENT BLK/ 1360 HST COMPUTER EQUIPMENT BLK/ 1361 HST COMPUTER EQUIPMENT BLK/ 1362 HST COMPUTER EQUIPMENT BLK/ 1363 HST COMPUTER EQUIPMENT BLK/ 1364 HST COMPUTER EQUIPMENT BLK/ 1365 HST COMPUTER EQUIPMENT BLK/ 1369 HST COMPUTER EQUIPMENT BLK/ 1373 DSU BLK/ 1374 ROUTER BLK/ 1375 HUB BLK/ 1376 BRN/ 1073 COMPUTER TABLE BRN/ 1073 COMPUTER TABLE BRN/ 1145 ASHELF RADUER TABLE BRN/ 1145 ASH		205101	EQUIP		(cost included above)	
BLK/ 1360 HST COMPUTER EQUIPMENT BLK/ 1361 HST COMPUTER EQUIPMENT BLK/ 1362 HST COMPUTER EQUIPMENT BLK/ 1363 HST COMPUTER EQUIPMENT BLK/ 1364 HST COMPUTER EQUIPMENT BLK/ 1366 HST COMPUTER EQUIPMENT BLK/ 1369 HST COMPUTER EQUIPMENT BLK/ 1373 BLK/ 1374 ROUTER BLK/ 1374 ROUTER BLK/ 1375 HUB BLK/ 1375 HUB BLK/ 1376 BRN/ 1073 COMPUTER TABLE BRN/ 1073 COMPUTER TABLE BRN/ 1173 COMPUTER TABLE BRN/ 1145 ASHELF ROOKGASE		205101	EOUIP		(cost included above)	
BLIV 1361 HST COMPUTER EQUIPMENT BLIV 1362 HST COMPUTER EQUIPMENT BLIV 1364 HST COMPUTER EQUIPMENT BLIV 1365 HST COMPUTER EQUIPMENT BLIV 1366 HST COMPUTER EQUIPMENT BLIV 1366 HST COMPUTER EQUIPMENT BLIV 1369 HST COMPUTER EQUIPMENT BLIV 1374 ROUTER BLIV 1375 DSU BLIV 1375 HUB BLIV 1376 HUB BLIV 1376 HUB BLIV 1376 HUB BLIV 1376 COMPUTER EQUIPMENT BLIV 1377 COMPUTER EQUIPMENT Total BLIV 1376 COMPUTER BRIN 1043 PENTIUM III 450 COMPUTER BRIN 1042 COMPUTER TABLE BRIN 1072 COMPUTER TABLE BRIN 1073 COMPUTER TABLE BRIN 1145 ASHELF BOONCASE		205101	EQUIP		(cost included above)	
HST COMPUTER EQUIPMENT BSU ROUTER HUB HUB HUB HUB HUB COMPUTER TABLE		205101	FOUIP		(cost included above)	
BLK/ 1363 HST COMPUTER EQUIPMENT BLK/ 1364 HST COMPUTER EQUIPMENT BLK/ 1365 HST COMPUTER EQUIPMENT BLK/ 1366 HST COMPUTER EQUIPMENT BLK/ 1366 HST COMPUTER EQUIPMENT BLK/ 1369 HST COMPUTER EQUIPMENT BLK/ 1374 ROUTER BLK/ 1375 HUB BLK/ 1375 HUB BLK/ 1375 HUB BLK/ 1376 COMPUTER TABLE BRN/ 1073 COMPUTER TABLE BRN/ 1073 COMPUTER TABLE BRN/ 1073 COMPUTER TABLE BRN/ 1073 COMPUTER TABLE BRN/ 1123 COMPUTER TABLE BRN/ 1123 COMPUTER TABLE BRN/ 1145 ASHEIF FAOCKASE		205101	FOUIP		(cost included above)	
BLK/ 1364 HST COMPUTER EQUIPMENT BLK/ 1365 HST COMPUTER EQUIPMENT BLK/ 1366 HST COMPUTER EQUIPMENT BLK/ 1366 HST COMPUTER EQUIPMENT BLK/ 1367 HST COMPUTER EQUIPMENT BLK/ 1378 HST COMPUTER EQUIPMENT BLK/ 1374 ROUTER BLK/ 1374 ROUTER BLK/ 1375 HUB BLK/ 1375 HUB BLK/ 1376 HUB BLK/ 1376 HUB BLK/ 1376 HUB BLK/ 1393 PENTIUM III 450 COMPUTER TABLE BRN/ 1043 2 DRAWER FILE BRN/ 1043 2 DRAWER FILE BRN/ 1057 COMPUTER TABLE BRN/ 1057 COMPUTER TABLE BRN/ 1078 COMPUTER TABLE BRN/ 1123 COMPUTER TABLE BRN/ 1145 ASHEIF FAOOKCASE		205101	EQUIP		(cost included above)	
BLK/ 1365 HST COMPUTER EQUIPMENT BLK/ 1366 HST COMPUTER EQUIPMENT BLK/ 1367 HST COMPUTER EQUIPMENT BLK/ 1368 HST COMPUTER EQUIPMENT BLK/ 1373 DSU BLK/ 1374 ROUTER BLK/ 1375 HUB BLK/ 1375 HUB BLK/ 1376 HUB BLK/ 1376 HUB BLK/ 1376 HUB BLK/ 1376 HUB BLK/ 1393 PENTIUM III 450 COMPUTER TABLE BRN/ 1032 OVERHEAD PROJECTOR BRN/ 1043 OOMPUTER TABLE BRN/ 1073 COMPUTER TABLE BRN/ 1123 COMPUTER TABLE BRN/ 1131 COMPUTER TABLE BRN/ 1145 ASHEIF BOOKGASE		205101	EDUIP		(cost included above)	
BLK/ 1366 HST COMPUTER EQUIPMENT		205101	EQUIP		(cost included above)	
BLK/ 1367 HST COMPUTER EQUIPMENT		205101	EOUIP		(cost included above)	
BLK/ 1368 HST COMPUTER EQUIPMENT BLK/ 1369 HST COMPUTER EQUIPMENT BLK/ 1373 DSU		205101	EDUIP		(cost included above)	
BLK/ 1369 HST COMPUTER EQUIPMENT BLK/ 1373 DSU		205101	EOUIP		(cost included shows)	
BLKV 1373 DSU		205101	EQUIP		(cost inclinited above)	
BLK 1374 ROUTER		296197	EOUIP		00 05	HST T1 connection
BLK/ 1375 HUB		296197	CISCO			HST I1 connection
BLK/ 1376 HUB		296157	ALLIED TELESYS		00:03	HST T1 connection
BLK/ 1393 PENTIUM III 450 COMPUTER Total BLK Nam: 31 BRN/ 01323 OVERHEAD PROJECTOR BRN/ 1043 2 DRAWER FILE BRN/ 1072 COMPUTER TABLE BRN/ 1073 COMPUTER TABLE BRN/ 1073 COMPUTER TABLE BRN/ 1078 COMPUTER TABLE BRN/ 1133 COMPUTER TABLE BRN/ 1131 COMPUTER TABLE BRN/ 1145 ASHEIF FAOOKCASE		296157	ALLIED TELESYS		800	HST T1 connection
Total BLK Nem: 31 BRN/ 01323 OVERHEAD PROJECTOR RKS DESK BRN/ 1043 2 DRAWER FILE BRN/ 1057 COMPUTER TABLE BRN/ 1072 COMPUTER TABLE BRN/ 1073 COMPUTER TABLE BRN/ 1078 COMPUTER TABLE BRN/ 1078 COMPUTER TABLE BRN/ 1131 COMPUTER TABLE BRN/ 1131 COMPUTER TABLE BRN/ 1145 ASHEI FRONKASE			PEI		\$2,275.00	HST
RKS DESK BRN/ 01323 OVERHEAD PROJECTOR BRN/ 1043 2 DRAWER FILE BRN/ 1057 COMPUTER TABLE BRN/ 1072 CONFERENCE CABINET BRN/ 1073 COMPUTER TABLE BRN/ 1078 COMPUTER TABLE BRN/ 1030 COMPUTER TABLE BRN/ 1131 COMPUTER TABLE					\$68,275.00	
BRN 01323 OVERHEAD PROJECTOR						
RKS DESK BRN 1043 2 DRAWER FILE					\$75.00	
BRN 1057 COMPUTER TABLE		N/A		N/A	\$147.00	
BRN 1072 COMPLERENCE CABINE BRN 1073 COMPUTER TABLE BRN 1078 COMPUTER TABLE BRN 1123 COMPUTER TABLE BRN 1131 COMPUTER TABLE BRN 1131 COMPUTER TABLE BRN 1145 ASHEI FRONKASE		N/A	<u>ن</u>	Y/X	\$110.00	
BRN 1073 COMPUTER TABLE	T	V/N		Y/N	\$417.00	
BRN 1033 COMPUTER TABLE BRN 1123 COMPUTER TABLE BRN 1123 COMPUTER TABLE BRN 1131 COMPUTER TABLE RRN 1145 ASHEI F ROOKCASE	11-3030C3	Viz	IIFFANY	V/N	\$168.00	
BRN/1133 COMPUTER TABLE BRN/1131 COMPUTER TABLE BRN/1131 COMPUTER TABLE BRN/1145 ASHEI F POOKCASE	T	V/N		V/2	00.781	
BRN/1131 COMPUTER TABLE BRN/1131 COMPUTER TABLE RRN/1145 ASHEI F POOKCASE	Т	V/2		V/N	00/91\$	
BRN/1145 ASHEIF PONKCASE		V/N		V	\$168.00	
	V/V	V/V		V /V	\$168.00	
	٧/٧	V/2	=======================================	\	\$129.00	
COMPUTER TABLE	V/V	N/A		-		FR# 95-4-52
TV CART	654E N/A	\ X	ETFORD	\ X		
MONITORATV		Y / X		Y X		Tested 4/10/00 (works)
BRN 1156 VCR		XX	96	\ X	\$180.00	Tested 4/10/00 (works)
2 DRAWER FILE	K	V.V		V/V		HST
TV CART	TVA3654E N/A	N/A	BRETFORD	N/A	\$184.00	MISSING TAG
BRN/ 1216 OVERHEAD PROJECTOR 905	721533	· ∀ X	₹	\	\$257.00	
Total BRN Rems: 17					\$3,068.00	

Total Rems: 23

 	DEPARTMENT O CONTRACT SECURITY CLASSIFIC								
	CONTRACT SECORT FULL COASSIFIC		ECIFIC	CATION		4. FACILITY CL . HANCE	REQUIRED		
	(The requirements of the DoD Industr		lanual a	apply		SECRET			
	to all security aspects of	this effort.)				b. LEVEL OF SAFEGUARD None	ING REQUIRED		
2. TH	IS SPECIFICATION IS FOR: (X and complete	e as applicable)			. THIS	SPECIFICATION IS: (X and complete as applicable)	
X	NAS5-00047				х	a. Onginal (Complete date in	af cases)	AND COL	•
	SUBCONTRACT NUMBER						Remsion No. Di	00/	_
					X	b Revised (Supercedes ell previous specs)	1	100/	
	C SOLICITATION OR OTHER NUMBER	Due Date (YY	MMCC)			c. Final (Complete Item 5 in a	O:	WMYY) eve	
	THIS A FOLLOW-ON CONTRACT?			□ No #		plete the following:			
	Classified material received or generated under N	A 55-32	590		(Prece	ding Contract Number) is trans	ferred to this follow-on contra	ct.	
5. IS 1	THIS A FINAL DD FORM 254?		Yes	☐ No #	Yes, com	plete the following:			
	In response to the contractor's request dated		. !	retention of the	identifie	d classified material isorized fo	r the period of		
6. CO	NTRACTOR (Include Commercial and Governme	of Entity (CAGE)	Codel		· · · · · · · · · · · · · · · · · · ·				=
	AE, ADDRESS, AND ZIP CODE	HR EINIJ (CAGE)		b. CAGE	CODE	e. COGNIZANT SECURIT	OFFICE (Name, Address, a	and Tin Co	dal
O:	SS Group Incorporated			02V	/PA	Defense Securi		en op ca	J -
	500 Forbes Boulevard, Suite	206		021	*1 7	1235 Jefferson			
	•	200				Suite 209			
La	anham, MD 20706					Arlington, VA 2	22202-3283	•	
7. SUI	BCONTRACTOR (Include Commercial and Gove	emment Fetity (C	AGEI Co	de)		1			
	IE, ADDRESS, AND ZIP CODE	27117-EX 271019 (C		b. CAGE	CODE	c. COGNIZANT SECURITY	OFFICE (Name, Address, a	nd Zio Coo	(e)
				1				•	•
:			•						
8. AC	TUAL PERFORMANCE			1		1			
	TOALT LIT OTTIMATOL		•	C465/		COCNIZANT SECTIONS	OFFICE (Name, Address, an		
a. LOCA	ATION				COCE			-d 7:- C-d	
a. LOCA	ATION			B. CAGE	COCE	c. CodineAni Seconi i	OFFICE (Harrie, Aboress, an	nd Zip Code	e)
a. LOCA	ATION			b. CAGE	COCE	C. GOGNEZINI SECORET	OFFICE (Name, Address, an	nd Zip Cod	e)
a. LOCA	ATION			b. CAGE	COCE	C. GOSHENIY SECONIY	OFFICE (Nellie, pouless, en	nd Zip Cod	e)
a. LOC/	ATION			b. CAGE	COCE	C. GOSINEZIVI SECONITI	OFFICE (Hellie, Address, en	nd Zip Code	e)
·	NERAL IDENTIFICATION OF THIS PROC	UREMENT		b. CAGE	COCE	C. GOSINEZIVI SECONITI	OFFICE (Hellie, Address, en	nd Zip Code	•)
9. GEN	NERAL IDENTIFICATION OF THIS PROC								
9. GEN	NERAL IDENTIFICATION OF THIS PROC e following projects may require a		assifie						
9. GEN	NERAL IDENTIFICATION OF THIS PROC		assifie						
9. GEN	NERAL IDENTIFICATION OF THIS PROC e following projects may require a		assifie						
9. GEN The TO	NERAL IDENTIFICATION OF THIS PROC e following projects may require a MS, OLS, and METSAT.	ccess to cl	assifie	ed docum	nents	or facilities: TDRS,	GGS, ISTP, GOE	S, EO	S, H
9. GEN The TO	NERAL IDENTIFICATION OF THIS PROC e following projects may require a MS, OLS, and METSAT.	ccess to cl		ed docum	nents	or facilities: TDRS	GGS, ISTP, GOE	S, EO	S, F
9. GEN The TO 10. THI	NERAL IDENTIFICATION OF THIS PROCE e following projects may require a MS, OLS, and METSAT. IS CONTRACT WILL REQUIRE ACCESS MUNICATIONS SECURITY (COMSEC) INFORMATION	CCESS to Cl	∑ No	ed docum	ERFOR	OR facilities: TDRS,	GGS, ISTP, GOE	S, EO	S, H
9. GEN The TO	NERAL IDENTIFICATION OF THIS PROCE of following projects may require a MS, OLS, and METSAT. IS CONTRACT WILL REQUIRE ACCESS MUNICATIONS SECURITY (COMSEC) INFORMATION TRICTED DATA	TO:	No No	11. IN PI	ERFOR	Or facilities: TDRS, RMING THIS CONTRACT O CLASSIFIED INFORMATION FACILITY OR A GOVERNMENT FIED DOCUMENTS ONLY	GGS, ISTP, GOE	S, EOS	S, H
9. GEN The TO 10. THI a. COMI	NERAL IDENTIFICATION OF THIS PROCES OF FOLLOWING PROJECTS MAY REQUIRE ACCESS OF THE PROCESS OF THE PROCESS OF THE PROPERTY (COMSEC) INFORMATION TRICTED DATA	TO: Yes [No No No	11. IN PI a. HAVE AC CONTRAC b. RECEIVE c. RECEIVE	ERFOR CCESS TO TOR'S F CLASSI E AND GE	Or facilities: TDRS, RMING THIS CONTRACT OCLASSIFIED INFORMATION FACILITY OR A GOVERNMENT FIED DOCUMENTS ONLY ENERATE CLASSIFIED MATER	GGS, ISTP, GOE	S, EOS	S, H
9. GEN The TO 10. THI a. COMI o REST c. CRITIC	NERAL IDENTIFICATION OF THIS PROCE of following projects may require a MS, OLS, and METSAT. IS CONTRACT WILL REQUIRE ACCESS MUNICATIONS SECURITY (COMSEC) INFORMATION TRICTED DATA	TO: Yes [No No	11. IN PI a. HAVE AC CONTRAC C. RECEIVE c. RECEIVE d. FABRICA	ERFOR CCESS TO TOP SE CLASSE AND GE TE, MOC	OF facilities: TDRS, RMING THIS CONTRACT OF CLASSIFIED INFORMATION FACILITY OR A GOVERNMENT FIED DOCUMENTS ONLY ENERATE CLASSIFIED MATER JEFY, OR STORE CLASSIFIED	GGS, ISTP, GOE	S, EOS	S, H
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1:	 PUBLIC RELEASE. Any information (certified or uncertified) provided by the Industrial Security Manual or unless it has been a shall be submitted for approval prior to release. 	pertainin approved	ig to this contract shall not be released for μ IC disset for public release by appropriate U.S. Government aut	mination except 4s honly. Proposed public releases
ı	Direct S Through (Specify)			
	Public Affairs Office, Code 130, N	IASA	JGSFC, Greenbelt, MD 2077	71
L	to the Directorate for Freedom of Information and Security Revie * In the case of non-Ood User Agencies, requests for disclosure	w Office shall be	of the Assistant Secretary of Defense (Public Affairs)* (submitted to that Agency.	or review.
13	SECURITY GUIDANCE. The security classification guidance applying the guidance or if any other contributing factor indicates recommended changes: to challenge the guidance or the classification and questions for interpretation of this guidance to the offic protected at the highest level of classification assigned or recommended changes: any documents/guides/extracts referenced here of STS Classification Guide, dated of Space Network Security Classification on NASA Communication Security of DOD 5220.22M National Industry of DOD 5220.22M National Industry of NASA Policy Directive (NPD) 20 of NASA Procedures and Guideling of GSFC Security Manual (GHB) of NASA Procedures and Guideling of Office of Management and Budget This Contractor will perform technicates to classified information at	leation and including a need of leation and including a need of the leating and including a need of the leating and including a need of leating a need of leating a need of leating a need of	for changes in this guidance, the contractor is authorize issigned to any information or material furnished or general decision, the information in (Fill in as appropriate for the classified effort. Attach of detitional pages as needed to provide complete guidance on Guide, September 16, 199 is iffication Guide, dated 8 Jan Security Program Operating Mithe NISPOM (Coordination Col., Security of Information Tecl., NPG) 2810.1, Security of Information Tecl., 1A NPG) 1620.1, Security Proced OMB) Circular A-130, Appendictudies in support of the TDRS	ed and encouraged to provide erable under this contract and to volved shall be handled and or orward under separate al. d. 31 Jan 91 lefe 87 lanual opy) June 1995 hnology rmation Technology dures and Guidelines dix III
	Revision #1 corrects administrative Circular A-130, Appendix III.	e e rro	ors for NPD and NPG 2810.1	and the omission of OME
14.	ADDITIONAL SECURITY REQUIREMENTS. Requirements the contract. (If Yes, identify the pertinent contractual clauses in the which identifies the additional requirements. Provide a copy of the identifies the additional space is needed.)	e contrac	ct document itself, or provide an appropriate statement	□Yes ⊠ N
				••
15.	INSPECTIONS. Elements of this contract are outside the inspec explain and identify specific areas or elements carved out and the ac is needed.)	tion resp tivity res	ponsibility of the cognizant security office. (If Yes, pansible for inspections. Use Item 13 if additional space	, □Yes ⊠N
16.	CERTIFICATION AND SIGNATURE. Security requirement information to be released or generated under this classified effort.			classified
a.	TYPED NAME OF CERTIFYING OFFICIAL	b. TIT		C. TELEPHONE (Include Area Code)
	Pamela A. Starling		Industrial Security Spec.	(301) 286–7233
€.	ADDRESS (Include Zip Code) NASA/Goddard Space Flight Center Code 205.1 Greenbelt, Maryland 20771 SIGNATURE Amelia (1. Stalling.		IT. REQUIRED DISTRIBUTION □ a. CONTRACTOR □ b. SUBCONTRACTOR □ c. COGNIZANT SECURITY OFFICE FOR COMMINISTRATIVE CONTRACTING □ f. OTHERS AS NECESSARY □ Contracting Officer NASA Headquarters/JLS □ CODE 130 □ COTR, 205.1	OR PRIME AND SUBCONTRACTOR R OVERSEAS SECURITY ADMINISTS
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	AMENDMENT	OF SO	LICITATION/	CONTRACT ID CODE PAGE OF PAGE				
	MODIFICATIO				İ		1 2	
2. AME! Five (NDMENT/MODIFICATION NO. 5)	3. EFF	See Block 16 (c)	4. REQUIS	ITION/PURCHASE REQ. NO. See Block 12	5. PROJEC	CT NO. (If applicable)	
6. ISSU			214.6	7. ADMINIS	STERED BY (If other than Item 6)	CODE		
Natio	nal Aeronautics and Space	Admin	istration					
	ard Space Flight Center			1				
	214.6/Contracting Officer							
	abelt, MD 20771							
Oreen	ibelt, WID 20771			- 1				
8. NAM	8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State, and Zip Co							
OSS C	Group, Inc.							
	Forbes Boulevard							
Lanna	am, MD 20706							
CODE				EACH PY	2005			
(x)				FACILITY				
-21	9A. AMENDMENT OF SOLICITATION	N NO.		SB. DATE	O (SEE ITEM 11)			
								
	10A. MODIFICATION OF CONTRAC		NO.	10B. DATI	ED (SEE ITEM 13)			
X	NAS5	-00047			01/01/	00		
	11. Th	HIS ITEM	ONLY APPLIES TO	AMENDME	NTS OF SOLICITATIONS	3		
Th	e above numbered solicitation is amen					is extended.	is not extende	ad.
	nust acknowledge receipt of this amend			•	•	following me	ethods:	
	- •		·		-	_		
(a) By α	ompleting Items 8 and 15, and returning	• ∐ •	opies of the amendment; (t) By acknowled	ging receipt of this amendment on	each copy of	the offor	
Submitte	ed; or (c) By separate letter or telegram	which inc	ludes a reference to the soi	icitation and am	endment numbers. FAILURE OF	YOUR ACKN	OWLEDGEMENT TO	
	EIVED AT THE PLACE DESIGNATED							
	OFFER. If by virtue of this amendment					or letter, pro	vided each telegram	
	makes reference to the solicitation and			or to the opening	hour and date specified.			—
	COUNTING AND APPROPRIATION DA B/NC: 179	See P			PPC:PF			
				DIFICATIONS	OF CONTRACTS/ORDERS.			
			ES THE CONTRACT/OR		·			
(x)	A. THIS CHANGE ORDER IS ISSUE					AADE IN THE		_
	CONTRACT ORDER NO. IN ITEM 10			•				
	B. THE ABOVE NUMBERED CONTI	RACT/ORI	YER IS MODIFIED TO REF	FCT THE ADA	ENISTRATIVE CHANGES (such a	e changes in	navina office	
	Appropriation date, etc.) SET FORTH					e cimiligos in	paying circo,	
								
	C. THIS SUPPLEMENTAL AGREEM	ENT IS EN	ITERED INTO PURSUANT	TO AUTHORN	TY OF:			
	d. OTHER (Specify type of modificati			_				
X	This unilateral modification	on is iss	ued pursuant to th	e Limitatio	n of Funds Clause (52.2	32-22)		
E. IMP	ORTANT: Contractor X is i	not,	is required to sign	this document a	and return	copies to the	e issuing office.	
								
14. des	cription of amendment/modification (O	rganized b	y UCF section headings, in	cluding solicitat	ion/contract subject matter where t	easible.)		
	A 4							
The p	ourpose of this modification	n is to p	rovide an addition	al allotmen	t of funds. Accordingly	' :		
Except as	s provided herein, all terms and conditions of	the docume	ent referenced in Item 9A or 10a					
15A. N	AME AND TITLE OF SIGNER (Type or	r print)		16A. NAW	E AND TITLE OF CONTRACTING	OFFICER (7	Type or print)	
					Kellie J. M	lurray		
15P C	ONTRACTOR/OFFEROR		15C. DATE SIGNED	160 1110			16C, DATE SIGNED	
136. C	ONTRACTOR/OFFEROR		IJU. DATE SIGNED	1	FID STATES OF AMERICA	,	_	
_				BY C	1 well mystal	1	9-7-00	
	(Signature of person authorized to sign)				(Signature of Contracting Officer)		, ,	

1. Block 21 "ACCOUNTING AND APPROPRIATION" is revised to add the following:

<u>PCN JON APPN OBLIGATE BLI OC</u> 400-52171A(1C) 400-992-87-01-01 800/10110(00) \$4,500,000 A501 40-2590

TOTAL OBLIGATION IS: \$4,500,000

2. Clause B.6--CONTRACT FUNDING is revised to make additional funds available, as follows:

	FROM (Mod 2)	<u>BY</u>	<u>TO</u>
Cost	\$10,056,015	\$4,113,470	\$14,169,485
Fee	<u>943,985</u>	<u>386,530</u>	<u>1,330,515</u>
TOTAL	\$11,000,000	\$4,500,000	\$15,500,000

The period of allotment is extended through December 15, 2000.

-End of Modification 5-

				OMB /	APPROVA	L#: 2700-004
	AMENDMENT OF MODIFICATION			1, CONTRACT ID COOE		PAGE OF PAGES
7. AM t (i i	See Block 16 (c)		IONPURCHASE REG. NO. See Block 12	5. PROJEC	T NO. (If applicable)
	UED BY CODE	214.6	7. ADMINIST	ERED BY (If other than Item 6)	CODE	
Natio	onal Aeronautics and Space Admir	nistration				
	lard Space Flight Center					
	214.6/Contracting Officer					
Gree	abelt, MD 20771					
8. NA	ME AND ADDRESS OF CONTRACTOR (Mo	., street, county, State, and Zip (Codej			·
oss	Group, Inc.					
_	Forbes Boulevard					
Lanh	am, MD 20706					
			T			
CODE			FACILITY CO			
(x)	9A. AMENDMENT OF SOLICITATION NO).	98. DATED (SEE ITEM 11)		
			100 01750	(0.55 (T.C.) 4.0)		
X	10A. MODIFICATION OF CONTRACT/OI NASS-000		106. DATED	(SEE ITEM 13) 01/01/0	0	
	11 THIS	TEM ONLY APPLIES TO	AMENDMEN	ITS OF SOLICITATIONS		
П т	he above numbered solicitation is amended				ls extended,	ls not extended
Offers	must acknowledge receipt of this amendmen	r prior to the hour and date spec	lfied in the solicita	tion or as amended, by one of the	e fallowing me	thods:
(a) Br		Conies of the amandment: (SV Bu nekneviledet	ng receipt of this amendment on	each com of t	he offer
	completing items 8 and 15, and returning ted; or (c) By separate letter or telegram whi					
BE RE	CEIVED AT THE PLACE DESIGNATED FOR	R THE RECEIPT OF OFFERS P	RIOR TO THE HO	OUR AND DATE SPECIFIED MAY	Y RESULT IN I	REJECTION OF
	OFFER. If by virtue of this amendment you o				or letter, prov	ided each lelegram
-	or makes reference to the solicitation and this COUNTING AND APPROPRIATION DATA		or to the opening	hour and date specified.		
		N/A				
		IS ITEM APPLIES ONLY TO MO ODIFIES THE CONTRACT/ORD		•		
(x)	A. THIS CHANGE ORDER IS ISSUED PL				ADE IN THE	
	CONTRACT ORDER NO. IN ITEM 10A UI	NDER FAR 52.243-2 CHANGES	- COST REIMBU	RSEMENT (AUG 1987)		
	B. THE ABOVE NUMBERED CONTRACT Appropriation date, etc.) SET FORTH IN I				s changes in p	aying office,
	C. THIS SUPPLEMENTAL AGREEMENT		TO AUTHORITY	OF:		
<u> </u>	Mutual Agreement by Both Part	ies				
	d. OTHER (Specify type of modification at	nd authority)				·
	ORTANT: Contractor ls not,	X is required to sign to			capies to the is	auing office.
14. de:	scription of amendment/modification (Organicourpose of this modification is t	zed by UCF section headings, in	cluding solicitation	vcontract subject matter where for	easible.) ments for l	Inclassified
	nation Technology Resources"					
claus	e into the contract will not caus	e an increase in the to	tal value of t	he contract. However.	costs incu	irred by QSS
that a	are caused by the inclusion of the	nis clause that are reas	sonable, allo	cable, and allowable to	this contra	act are
autho	prized as direct costs under the	contract subject to the	"Limitation of	of Funds" clause.		
		•				
Accor	dingly:					
	s aronded herein, all terms and conditions of the do		454 NOAS A	ged, remains unchanged and in full fo ND TITLE OF CONTRACTING C	rce and effect.	a or acinti
15A, N	AME AND TITLE OF SIGNER <i>(Type or print)</i>		IBA. NAME A	Verron M. Brade, Con		
158. C	ONTHACTOR/OFFEROR /	15C. DATE SIGNED	168 UMTED	STATES OF AMERICA	160	. DATE SIGNED
	Henn Masker 5		BY 2	un M- Brook		Ich.
7	(Signature of person dutharised to sign)	1/4101	(SI)	inature of Contracting Officer)	_ /	13/8/
NSM /S	40-01-152-5570	30-105	•		STANDARD I	ORM 30 (Rev. 10-83)

The following clause will be added to Section I of the contract:

- I.15 SECURITY REQUIREMENTS FOR UNCLASSIFIED INFORMATION TECHNOLOGY RESOURCES (1852.204-76) (JULY 2000)
- (a) The Contractor shall comply with the security requirements outlined in NASA Policy Directive (NPD) 2810.1, Security of Information Technology, and NASA Procedures and Guidelines (NPG) 2810.1, Security of Information Technology. These policies apply to all IT systems and networks under NASA's purview operated by or on behalf of the Federal Government, regardless of location.
- (b) (1) The Contractor shall ensure compliance by its employees with Federal directives and guidelines that deal with IT Security including, but not limited to, OMB Circular A-130, Management of Federal Information Resources, OMB Circular A-130 Appendix III, Security of Federal Automated Information Resources, the Computer Security Act of 1987 (40 U.S.C. 1441 et seq.), and all applicable Federal Information Processing Standards (FIPS).
- (2) All Federally owned information is considered sensitive to some degree and must be appropriately protected by the Contractor as specified in applicable IT Security Plans. Types of sensitive information that may be found on NASA systems that the Contractor may have access to include, but are not limited to --
- (i) Privacy Act information (5 U.S.C. 552a et seq.);
- (ii) Export Controlled Data, (e.g. Resources protected by the International Traffic in Arms Regulations (22 CFR Parts 120-130)).
- (3) The Contractor shall ensure that all systems connected to a NASA network or operated by the Contractor for NASA conform with NASA and Center security policies and procedures.
- (c) (1) The Contractor's screening of Contractor personnel will be conducted in accordance with NPG 2810.1, Section 4.5 for personnel requiring unescorted or unsupervised physical or electronic access to NASA systems, programs, and data.

- (2) The Contractor shall ensure that all such employees have at least a National Agency Check investigation. The Contractor shall submit a personnel security questionnaire (NASA Form 531), Name Check Request for National Agency Check (NAC) investigation, and Standard Form 85P, Questionnaire for Public Trust Positions (for specified sensitive positions), and a Fingerprint Card (FD-258 with NASA overprint in Origin Block) to the Center Chief of Security for each Contractor employee requiring screening. The required forms may be obtained from the Center Chief of Security. In the event that the NAC is not satisfactory, access shall not be granted. At the option of the Government, background screenings may not be required for employees with recent or current Federal Government investigative clearances.
- (3) The Contractor shall have an employee checkout process that ensures --
- (i) Return of badges, keys, electronic access devices and NASA equipment;
- (ii) Notification to NASA of planned employee terminations at least three days in advance of the employee's departure. In the case of termination for cause, NASA shall be notified immediately. All NASA accounts and/or network access granted terminated employees shall be disabled immediately upon the employee's separation from the Contractor; and
- (iii) That the terminated employee has no continuing access to systems under the operation of the Contractor for NASA. Any access must be disabled the day the employee separates from the Contractor.
- (4) Granting a non-permanent resident alien (foreign national) access to NASA IT resources requires special authorization. The Contractor shall obtain authorization from the Center Chief of Security prior to granting a non-permanent resident alien access to NASA IT systems and networks.
- (d) (1) The Contractor shall ensure that its employees with access to NASA information resources receive annual IT security awareness and training in NASA IT Security policies, procedures, computer ethics, and best practices.

- (2) The Contractor shall employ an effective method for communicating to all its employees and assessing that they understand any Information Technology Security policies and guidance provided by the Center Information Technology Security Manager (CITSM) and/or Center CIO Representative as part of the new employee briefing process. The Contractor shall ensure that all employees represent that they have read and understand any new Information Technology Security policy and guidance provided by the CITSM and Center CIO Representative over the duration of the contract.
- (3) The Contractor shall ensure that its employees performing duties as system and network administrators in addition to performing routine maintenance possess specific IT security skills. These skills include the following:
- (i) Utilizing software security tools.
- (ii) Analyzing logging and audit data.
- (iii) Responding and reporting to computer or network incidents as per NPG 2810.1.
- (iv) Preserving electronic evidence as per NPG 2810.1.
- (v) Recovering to a safe state of operation.
- (4) The Contractor shall provide training to employees to whom they plan to assign system administrator roles. That training shall provide the employees with a full level of proficiency to meet all NASA system administrators' functional requirements. The Contractor shall have methods or processes to document that employees have mastered the training material, or have the required knowledge and skills. This applies to all system administrator requirements.
- (e) The Contractor shall promptly report to the Center IT Security Manager any suspected computer or network security incidents occurring on any system operated by the Contractor for NASA or connected to a NASA network. If it is validated that there is an incident, the Contractor shall provide access to the affected system(s) and system records to NASA and any NASA designated third party so that a detailed investigation can be conducted.

- (f) The Contractor shall develop procedures and implementation plans that ensure that IT resources leaving the control of an assigned user (such as being reassigned, repaired, replaced, or excessed) have all NASA data and sensitive application software permanently removed by a NASA- approved technique. NASA-owned applications acquired via a "site license" or "server license" shall be removed prior to the resources leaving NASA's use. Damaged IT storage media for which data recovery is not possible shall be degaussed or destroyed. If the assigned task is to be assumed by another duly authorized person, at the Government's option, the IT resources may remain intact for assignment and use of the new user.
- (g) The Contractor shall afford NASA, including the Office of Inspector General, access to the Contractor's and subcontractor's facilities, installations, operations, documentation, databases and personnel. Access shall be provided to the extent required to carry out a program of IT inspection, investigation and audit to safeguard against threats and hazards to the integrity, availability and confidentiality of NASA data, and to preserve evidence of computer crime.
- (h) (1) The Contractor shall document all vulnerability testing and risk assessments conducted in accordance with NPG 2810.1 and any other IT security requirements specified in the contract or as directed by the Contracting Officer.
- (2) The results of these tests shall be provided to the Center IT Security Manager. Any Contractor system(s) connected to a NASA network or operated by the Contractor for NASA may be subject to vulnerability assessment or penetration testing as part of the Center's IT security compliance assessment and the Contractor shall be required to assist in the completion of these activities.
- (3) A decision to accept any residual risk shall be the responsibility of NASA. The Contractor shall notify the NASA system owner and the NASA data owner within 5 working days if new or unanticipated threats or hazards are discovered by the Contractor, made known to the Contractor, or if existing safeguards fail to function effectively. The Contractor shall make appropriate risk reduction recommendations to the NASA system owner and/or the NASA data owner and document the risk or modifications in the IT Security Plan.

- (i) The Contractor shall develop a procedure to accomplish the recording and tracking of IT System Security Plans, including updates, and IT system penetration and vulnerability tests for all NASA systems under its control or for systems outsourced to them to be managed on behalf of NASA. The Contractor must report the results of these actions directly to the Center IT Security Manager.
- (j) When directed by the Contracting Officer, the Contractor shall submit for NASA approval a post-award security implementation plan outlining how the Contractor intends to meet the requirements of NPG 2810.1. The plan shall subsequently be incorporated into the contract as a compliance document after receiving Government approval. The plan shall demonstrate thorough understanding of NPG 2810.1 and shall include as a minimum, the security measures and program safeguards to ensure that IT resources acquired and used by Contractor and subcontractor personnel
- (1) Are protected from unauthorized access, alteration, disclosure, or misuse of information processed, stored, or transmitted;
- (2) Can maintain the continuity of automated information support for NASA missions, programs, and functions;
- (3) Incorporate management, general, and application controls sufficient to provide cost-effective assurance of the systems' integrity and accuracy;
- (4) Have appropriate technical, personnel, administrative, environmental, and access safeguards;
- (5) Document and follow a virus protection program for all IT resources under its control; and
- (6) Document and follow a network intrusion prevention program for all IT resources under its control.
- (k) Prior to selecting any IT security solution, the Contractor shall consult with their Center IT Security Manager to ensure interoperability and compatibility with other systems with which there is a data or system interface requirement.

- (1) The Contractor shall comply with all Federal and NASA encryption requirements for NASA flight programs (e.g., secure flight termination systems, encryption for satellite uplinks, encryption for flight and satellite command and control for both up and down link) and involve the Center Communications Security (COMSEC) Manager when selecting encryption solutions.
- (m) The Contractor shall incorporate this clause in all subcontracts where the requirements identified in this clause are applicable to the performance of the subcontract.

(End of clause)

				OMB A	APPROVA	<u> </u>
		OF SOLICITATION/ ON OF CONTRACT		1. CONTRACT ID CODE NASS-00047		PAGE OF PAGES
2. AME Seven	ENDMENT/MODIFICATION NO.	3. EFFECTIVE DATE See Block 16 (c)		ION/PURCHASE REQ. NO. See Block 12	5. PROJECT	NO. (If applicable)
'SSI	JED BY CODE	214.6	7. ADMINIST	ERED BY (If other than Item 6)	CODE	
Natio	nal Aeronautics and Space Ad	Iministration	7	•	_	
	ard Space Flight Center					
	214.6/Contracting Officer					
	ibelt, MD 20771					
0.002	2011, 1122 2017 1					
8. NAM	ME AND ADDRESS OF CONTRACTOR	(No., street, county, State, and Zip C	Code)			
QSS (Group, Inc.					
-	Forbes Boulevard					
	am, MD 20706					
	, 20.00					
CODE			FACILITY CO	DE		
(x)	9A. AMENDMENT OF SOLICITATIO	N NO	9B. DATED (
Y			1 33. 37.125 (522 / 2 / 1		
	10A. MODIFICATION OF CONTRAC	TIORDED NO	10P DATED	/CEE ITEM 42)		
Х	NASS		IUB. DATED	(SEE ITEM 13) 01/01/0	Λ	
				·······		
		IIS ITEM ONLY APPLIES TO			•	
_	he above numbered solicitation is amer		-	•	ls extended,	is not extended.
Offers r	must acknowledge receipt of this amend	iment prior to the hour and date spec	afied in the solicita	tion or as amended, by one of the	e following meth	iods:
(a) D	annulation bases 0 and 45 and actionis	- Coning of the amountments of	b) De salmandadai			
	completing Items 8 and 15, and returning led; or (c) By separate letter or telegram	· ·	-	ng receipt of this amendment on	• •	
	CEIVED AT THE PLACE DESIGNATED	•				
	OFFER. If by virtue of this amendment					
	r makes reference to the solicitation an	•				
12. AC	COUNTING AND APPROPRIATION DA B/NC: 181 See Page 2	ATA (If required) PPC: PF				
		. THIS ITEM APPLIES ONLY TO MO	DIFICATIONS OF	CONTRACTS/ORDERS.		
		IT MODIFIES THE CONTRACT/ORD				
(x)	A. THIS CHANGE ORDER IS ISSUE		• •		AADE IN THE	
	CONTRACT ORDER NO. IN ITEM 16	DA UNDER FAR 52.243-2 CHANGES	- COST REIMBU	RSEMENT (AUG 1987)		
	B. THE ABOVE NUMBERED CONTI Appropriation date, etc.) SET FORTH				s changes in pa	lying office,
	C. THIS SUPPLEMENTAL AGREEM	ENT IS ENTERED INTO PURSUANT	TO AUTHORITY	OF:		
X	d. OTHER (Specify type of modificat	lon and authority)			····	
11	This unilateral modification		nitation of Fu	nds Clause (52.232.22)		
E. IMP		not, is required to sign t			copies to the is	suing office.
14. des	scription of amendment/modification (O	rganized by UCF section headings, in	ncluding solicitation	n/contract subject matter where f	easible.)	
	·		-	-		
The p	urpose of this modification is	to provide an additional allo	otment of fund	ls. Accordingly:		
•	•	•				
Except a	s provided herein, all terms and conditions of	the document referenced in Item 9A or 10/	A, as heretofore chan	ged, remains unchanged and in full fo	orce and effect.	
15A. N	AME AND TITLE OF SIGNER (Type or	print)	16A. NAME A	ND TITLE OF CONTRACTING	OFFICER (Type	or print)
				Verron M. Brade, Cor	tracting Of	ficer
455 -	OUTD A OTOD COTTO	452 5475 2474	100 10000			
15B. C	ONTRACTOR/OFFEROR	15C. DATE SIGNED		STATES OF AMERICA	_ 160	DATE SIGNED
			BY /	tra Mi-Brook	[12/14/50
_	(Signature of nerron authorized to sign)		(5)	onature of Contracting Officer)	'	, - / . // 50

I 7540-01-152-8070

EVIOUS EDITION UNUSABLE

30-105

STANDARD FORM 30 (Rev. 10-83)

Prescribed by GSA

1. Block 21 "ACCOUNTING AND APPROPRIATION" is revised as follows:

OBLIGATE:

<u>PCN</u>	<u>JON</u>	<u>APPN</u>	OBLIGATE	<u>BLI</u>	<u>oc</u>
400-02257A(1C)	400-992-87-01-01	801/20110(01)	\$10,000,000		40-2590

TOTAL OBLIGATION:

\$10,000,000

DEOBLIGATE:

(· · ·)	<u>JON</u> 400-992-87-01-01 -52171A(1C), Mod Nui	<u>APPN</u> 800/10110(00) mber 5	DE <u>OBLIGATE</u> (\$4,500,000)	<u>BLI</u> A501	<u>OC</u> 40-2590
400-52166A(1P)	400-992-87-01-01	800-10110(00)	(\$ 62.489)	A 50.1	40-2500

400-52166A(1P) 400-992-87-01-01 800-10110(00) (\$ 62,489) A501 40-Original PCN 400-52166A(1C), Mod Number 2

TOTAL DEOBLIGATION: (\$

(\$4,562,489)

TOTAL NET FUNDING

\$ 5,437,511

2. Clause B.6--CONTRACT FUNDING is revised to make additional funds available, as follows:

	FROM (Mod 5)	<u>BY</u>	<u>TO</u>
Cost	\$14,169,485	4,970,757	19,140,242
Fee	<u>1,330,515</u>	<u>466,754</u>	1,797,269
TOTAL	\$15,500,000	\$5,437,511	\$20,937,511

The period of allotment is extended through March 31, 2001.

				OMB	APPROVA	AL #: 270	00-0042
		F SOLICITATION/ N OF CONTRACT		1. CONTRACT ID CODE			
2 AM	IENDMENT/MODIFICATION NO.	3. EFFECTIVE DATE	4 250/10	NASS-00047 TION/PURCHASE REQ. NO.		owing methods: copy of the offor R ACKNOWLEDGEMENT SULT IN REJECTION OF offer, provided each telegran IN THE IN THE IN THE	1 1
_	t (8)	See Block 16 (c)	4. REGUIS	See Block 12	5. PROJEC	ST NO. (If app	vlicabie)
	SUED BY CODE	214.6	7. ADMINIS	TERED BY (If other than Item 6)	CODE		
	onal Aeronautics and Space Adn	ninistration	1				
	dard Space Flight Center						
	214.6/Contracting Officer nbelt, MD 20771					•	
Giæ	moent, MID 20771						
8. NA	ME AND ADDRESS OF CONTRACTOR (No., street, county, State, and Zip	Code)				
QSS	Group, Inc.						
-	Forbes Boulevard						
Lanh	am, MD 20706						
CODE							
(x)	9A. AMENDMENT OF SOLICITATION		FACILITY CO			 -	· · ·
<u> </u>	SAL AVENUMENT OF SOCIOTATION	NO.	SB. DATED	(SEE ITEM 11)	•		
	10A. MODIFICATION OF CONTRACT/	ORDER NO.	10B. DATE	(SEE ITEM 13)			
<u> </u>	NAS5-0	0047		01/01/0	0		
_		SITEM ONLY APPLIES TO					
T	he above numbered solicitation is amende	ed as set forth in Item 14. The hou	ır and date specifi	ed for receipt of Offers	is extended,	is not	extended.
Olieiz	must acknowledge receipt of this amendm	ent pnor to the nour and date spec	cified in the solicit	ation or as amended, by one of th	e following me	thods:	
(a) By	completing Items 8 and 15, and returning	Copies of the amendment;	(b) By acknowledg	ging receipt of this amendment on	each copy of t	the offor	
Submit	tted; or (c) By separate letter or telegram w	hich includes a reference to the si	olicitation and ame	endment numbers. FAILURE OF	YOUR ACKNO	OWLEDGEME	ENT TO
YOUR	OFFER. If by virtue of this amendment yo	OR THE RECEIPT OF OFFERS F II desire to change an offer alread	PRIOR TO THE H	OUR AND DATE SPECIFIED MA'	Y RESULT IN I	REJECTION :	OF
Or lette	er makes reference to the solicitation and t	his amendment, and is received p	rior to the opening	hour and date specified.		NOOD GECTI (GIC	gram
AC	COUNTING AND APPROPRIATION DAT B/NC: 181 See Page 2	A (If required) PPC: PF					
		THIS ITEM APPLIES ONLY TO MO	DIFICATIONS OF	F CONTRACTS/ORDERS	· · · · · · · · · · · · · · · · · · ·		
	, n	MODIFIES THE CONTRACT/OR	DER NO. AS DES	CRIBED IN ITEM 14.(x)			
(x)	A. THIS CHANGE ORDER IS ISSUED CONTRACT ORDER NO. IN ITEM 10A	PURSUANT TO: (Specify authorit UNDER FAR 52.243-2 CHANGES	ly) THE CHANGE: S - COST REIMBU	S SET FORTH IN ITEM 14 ARE N URSEMENT (AUG 1987)	AADE IN THE	•	
×	B. THE ABOVE NUMBERED CONTRA Appropriation date, etc.) SET FORTH IN	CT/ORDER IS MODIFIED TO REI I ITEM 14, PURSUANT TO THE A	FLECT THE ADMI	INISTRATIVE CHANGES (such a AR 43.103(b).	s changes in p	aying office,	-
	C. THIS SUPPLEMENTAL AGREEMEN	IT IS ENTERED INTO PURSUAN	T TO AUTHORIT	Y OF:			
	d. OTHER (Specify type of modification	and authority)					
E. IMP	ORTANT: Contractor	is required to sign t	this document and	return 4	copies to the is	ssuing office.	
14. des	scription of amendment/modification (Orga	nized by UCF section headings, in	ncluding solicitation	n/contract subject matter where fo	easible.)		
77							
ine p	urpose of this modification is to	make an administrative c	hange to the o	contract Accordingly:			
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	s provided herein, all terms and conditions of the AME AND TITLE OF SIGNER (Type or pri					- os ad-41	
11	THE PARTY THEE OF GROWER (Type OF pri	···y	IOA. NAME A	ND TITLE OF CONTRACTING OVERTOR M. Brade, Con			
15B C	ONTRACTORIOSSEROR	ASC DATE COLUMN	400 1000		_		.50
130. U	ONTRACTOR/OFFEROR	15C. DATE SIGNED	BY	STATES OF AMERICA	160	D. DATE SIGN	
_	(Signature of acres as the second	_	100	un III brocks	_	1/8/01	,
	(Signature of person authorized to sign)		Į.S.	gnature of Contracting Officer)		/ /	

In accordance with Section H.6 (c), SAFETY AND HEALTH-ADDITIONAL REQUIREMENTS, (GSFC 52.223-91), the PAAC Safety and Health Plan is hereby approved and added to the contract as attachment H.

The following Attachments are added to J.1 LIST OF ATTACHMENTS:

<u>Attach</u>	Description	<u>Date</u>	=	<u>Pages</u>
H	Health and Safety Plan	06/12/00		10

(End of Modification)

QSS Document #4020

PAAC SAFETY AND HEALTH PLAN, Revision 1

In response to

Goddard Space Flight Center Contract NAS5-00047

June 12, 2000

QSS GROUP, INC. 4500 FORBES BOULEVARD LANHAM, MD 20706 Approved By:

Matt Opeka

PAAC Program Director

Date _ (/29/00

Concurred By:

Geri Hensel

QSS Health and Safety Officer

Date 4/39/0

CHANGE RECORD

Revision	Date	Description	Pages Affected
1	06-12-00	Add PAAC, Revision 1.	Cover
1	06-12-00	Add to header Revision 1. Change Manager to Director, QSS Group Inc. to QSS Group, Inc.	ii
1	06-12-00	Add Change Record. Update Table of Contents.	iii
1	06-12-00	Change planis to plan is. Add The Contractor will not invalidate the integrity of safety systems without proper authorization; Further information may be found in: a. NHB 1700.1 (VI-B) June 1993 NASA Basic Safety Manual b. GHB 1040.1E GSFC Emergency Preparedness Manual c. Any state, county, and/or local safety codes as applicable	1
1	06-12-00	Change MSHO to PHSO.	2 and throughout
1	06-12-00	Add Personal protective equipment is not required since PAAC personnel work in an office environment. However,: The primary evacuation procedure is to dial the emergency telephone number (112 onsite at GSFC; 911 offsite); evacuate the area; and prohibit personnel from accessing the area until arrival of investigators or medical personnel. Change policy which to policy, which; NASA Management Instruction 8621.1G, "Mishap Reporting and Investigation" to NASA Policy Directive 8621.1G, "NASA Mishap Reporting and Investigating Policy."	3

TABLE OF CONTENTS

PURPOSE	1
SCOPE	1
RESPONSIBILITIES	1
ORIENTATION	2
INSPECTIONS	2
FACILITY SAFETY	3
EMERGENCY EVACUATIONS	3
ENVIRONMENTAL HAZARDS	3
SMOKING POLICY	4
DRIVING AND PARKING REGULATIONS	4
ACCIDENT REPORTING	4
TRAINING	4
ATTACHMENT - NASA Mishap Report	5

SAFETY AND HEALTH PLAN

This Safety and Health Plan is submitted in response to the Goddard Space Flight | Center Contract NAS5-00047.

PURPOSE

The purpose of this Plan is to establish the procedures and guidelines to be followed by PAAC personnel to protect the health and safety of the Government and Contractor personnel and property.

The Contractor will not invalidate the integrity of safety systems without proper authorization.

SCOPE

This Plan applies to the contractual performance on-site at the Goddard Space Flight Center and to all offsite facilities occupied by PAAC personnel in the performance of the PAAC contract.

The Plan covers office facilities, laboratories, and fabrication facilities operated under the PAAC contract, and laboratories and facilities used by PAAC personnel in the performance of their contractual duties.

The Plan does not apply to hardware and software developed under the PAAC contract.

Further information may be found in:

- a. NHB 1700.1 (VI-B) June 1993 NASA Basic Safety Manual
- b. GHB 1040.1E GSFC Emergency Preparedness Manual
- c. Any state, county, and/or local safety codes as applicable

RESPONSIBILITIES

OVERALL RESPONSIBILITY

The PAAC Program Manager (PM) is responsible for establishing the Safety and Health Plan to meet the objectives of the Safety and Health contractual requirements. The PM responsibilities include:

- a. Monitoring and evaluating the execution of the Plan, changing the Plan as appropriate to improve the health and safety performance.
- b. Modifying the Plan as appropriate to respond to new GSFC, OSHA, or other regulations.

- c. Appointing PAAC personnel to represent PAAC on GSFC health and safety-related committees.
- d. Appointing PAAC individuals as backup to the PAAC Health and Safety Officer and other PAAC health and safety related roles.
- e. Providing the health and safety orientation of the PAAC staff.
- f. Establishing appropriate health and training courses.

ADMINISTRATIVE RESPONSIBILITY

The administration of the PAAC Safety and Health Plan is the responsibility of the PAAC Health and Safety Officer (PHSO). The PAAC Performance Assurance Manager shall serve as the PHSO. This responsibility includes the correction of violations to health and safety regulations to facilities and equipment that are the responsibility of QSS.

The PHSO shall be responsible for the PAAC facility inspection and the accident | reporting process.

OVERSIGHT RESPONSIBILITY

The QSS Health and Safety Officer shall be responsible for overseeing the PAAC Health and Safety Program to assure that it complies with GSFC and Corporate Health and Safety regulations. The QSS Health and Safety Officer is responsible for submitting all accident reports for QSS employees to the QSS insurance carrier, who will submit the required accident reports to OSHA. The QSS Health and Safety Officer is responsible for submitting all accident reports for employees of other companies participating in PAAC to the Health and Safety Officer (or equivalent) of that company.

ORIENTATION

All PAAC personnel shall be given an orientation on the requirement to conform to the PAAC Health and Safety Program. A checklist of health and safety steps in the program shall be developed. This checklist shall be completed when each individual is presented with the individual orientation as part of the process of being assigned to the PAAC Program.

INSPECTIONS

Facility inspections shall be conducted by the PHSO and the QSS Health and Safety Officer.

PHASE-IN PERIOD

The onsite facilities to be occupied by PAAC personnel shall be inspected for health and safety violations. Violations and potential violations shall be reported

in writing by the PHSO to the Contracting Officer, with a copy submitted to the Health and Safety Branch, Code 205.2.

PERIODIC INSPECTIONS

Periodic health and safety inspections, no less than every six months, shall be made of the PAAC-occupied facilities. Nonconformance to safety regulations of any Government-furnished property shall be reported in writing to the Contracting Officer, with a copy to the Health and Safety Branch, Code 205.2.

FACILITY SAFETY

Personal protective equipment is not required since PAAC personnel work in an office environment. However, the general rules for industrial safety shall be enforced, including:

- a. Availability of properly inspected fire extinguishers.
- b. Availability of first-aid equipment.
- c. Wearing of safety goggles when engaging in a shop or laboratory process potentially injurious to the eyes.
- d. Wearing of gloves when handling chemicals.
- e. Safe storage of glassware items on shelving.
- f. Avoidance of loose clothing that can get caught in rotating equipment.

EMERGENCY EVACUATIONS

PAAC personnel shall be given awareness training and evacuation training to address emergency conditions. This training shall conform to GSFC evacuation procedures. The GSFC Fire Department shall be called for onsite fire department services.

The primary evacuation procedure is to dial the emergency telephone number (112 onsite at GSFC; 911 offsite); evacuate the area; and prohibit personnel from accessing the area until arrival of investigators or medical personnel.

ENVIRONMENTAL HAZARDS

Material Safety Data Sheets shall be submitted to the Contracting Officer when it is determined that environmentally hazardous material is required to conduct a Task Order.

SMOKING POLICY

PAAC personnel working onsite at GSFC shall conform to the GSFC smoking policy. PAAC personnel working at the PAAC offsite facility shall conform to the QSS corporate smoking policy, which does not permit smoking inside buildings.

DRIVING AND PARKING REGULATIONS

PAAC personnel shall obey the GSFC-posted driving speed limits. PAAC personnel shall park in designated parking areas.

ACCIDENT REPORTING

The PHSO shall conduct the mishap investigation and reporting in compliance with NASA Policy Directive 8621.1G, "NASA Mishap Reporting and Investigating Policy." The GSFC Safety and Health Branch, Code 205.2, and the Contracting Officer shall both receive the required notification and report.

The supervisor of the individual involved in an accident shall complete the accident report when the injured individual is incapable of completing the report and submitting it to the QSS Health and Safety Officer.

Telephone numbers for calling emergency health treatment shall be posted prominently throughout all facilities occupied by PAAC personnel.

TRAINING

A training course shall be developed and exercised whenever the PAAC safety officials determine that formal re-training is required to avoid accidents or when the result of an accident investigation concludes that training is appropriate to avoid a recurrent of the mishap.

ATTACHMENT - NASA Mishap Report



NASA Mishap Report

MASTER FILE NO.	

				Part .	A: Mishap De	tails					<u></u> j
NOTE: FILL IN ALL KNOWN UNSHADED BLOCKS WITHIN 24 HOURS.											
					DETAI				<u> </u>		
1. DATE OF INCIDENT	2. TIME O	F INCIDENT 3.	GENERAL	LOCATION (E	Building, Area, Facili		4. EXAC	T LOCATION	ON (street, floor, roo	m, etc.)	
5. RESPONSIBLE ORGA	NIZATION	6. CONTRACT N	IUMBER	7. ORG. F	ILE NUMBER	8. ORGANIZA	TION POINT OF	CONTAC	T 9. N	AIL CODE	10. PHONE
11. MISSION AFFECTED), IF KNOWN	12. PF	OGRAM IM	IPACT, IF KNO	OWN (Describe impa	act in terms of de	elay, cost adjusti	ment, etc.)	I		
13 INCIDENT DESCRIP	TION (Do not a	you notivel names inch	do in the de	ancieties the							
13. INCIDENT DESCRIPTION (Do not use actual names, include in the description the sequence of events, extent of injury or property damage, cause, etc., if known.)											
				IM	PACT SUI	MMARY		·			
14. CHECK ALL OUTCO	MES FROM TH	IS EVENT THAT ARE	KNOWN F	ACTS (Do not	check any box that	indicates any fut	ure potential or	outcome.)			
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NASA Mishap Report

MASTER FILE NO.

		Part B: Causes and Co	rrective Action			
		CAUS	SES			
50. WHAT WAS THE D	PIRECT CAUSE(S)	51. WHAT OBJECTS OR SUBSTAI		52. WHAT ACTIVITIES OR	UNSAFE ACTS WE	RE IN PROGRESS
		INITIAL CORREC	CTIVE ACTION	İ		
53. INITIAL ACTION T	AKEN (Summarize all correct	tive action taken)		•		
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54. DATE INITIATED	55. DATE COMPLETED	T. 60 000000 T. 101000 T. 101000 T.				
54. DATE INITIATED	55. DATE COMPLETED	56. PERSON TAKING ACTION (Full Name)	57. ORGANIZATION		58. MAIL CODE	59. PHONE
		PLANNED CORRE	ECTIVE ACTIO	N		
60. PROPOSED ACTIO	N TO BE TAKEN (Summariz	ize any future action to be taken.)				
61. EST. START DATE	62. EST. COMPL.	63. PERSON TAKING ACTION (Full Name)	64. ORGANIZATION		65. MAIL CODE	66. PHONE
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NF 1627 MAR 2001 PREVIOUS EDITIONS ARE OBSOLETE.

Instructions

Complete the initial incident report (unshaded portions) and submit to your local NASA Safety Office within 24 hours of the incident occurrence. Complete and submit the follow-up report (with shaded areas) within ten working days of the incident. Retain a copy for your own files.

Working With This Form

This electronic document is a form. It has fields where you can enter information. You can use the mouse or TAB key to move between fields. The TAB key moves to the next field and SHIFT-TAB moves backwards. Some fields control the types of data that you can enter.

You should fill in this form electronically and send it to your local NASA Safety Office by electronic mail.

DETAILS

- 1. DATE OF INCIDENT Enter date of the incident in MM/DD/YYYY format. Example: 6/1/2001.
- 2. TIME OF INCIDENT Enter time of the incident using 24-hour clock. Examples: 09:30 for 9:30 AM or 14:15 for 2:15 PM.
- 3. GENERAL LOCATION Identify the building, area, or facility where the incident occurred.
- 4. EXACT LOCATION Describe the exact location of the incident. Example: Third floor, far west corridor.
- 5. RESPONSIBLE ORGANIZATION Enter complete name of organization that is reporting the incident.
- 6. CONTRACT NUMBER When the organization is a contractor, enter the contract number.
- 7. ORGANIZATION FILE NUMBER Assign file number using your organization's unique four-character code, the mishap number (sequential) using four digits, and the fiscal year using two digits. Example: EGB1-0001-89.
- 8 10. ORGANIZATION POINT OF CONTACT, MAIL CODE, PHONE Identify the person to contact at the organization.
- 11. MISSION AFFECTED Enter the name or number of the mission, program, or project affected by the mishap. Examples: STS-32; Delta 181.
- 12. PROGRAM IMPACT Describe the effect on the mission, program, or project in terms of delay or significant cost adjustment. Example: Two-week launch delay.
- 13. INCIDENT DESCRIPTION Describe the event including information about the extent of damage and/or injury, conditions that led to the mishap, and cause if known at this time. Specify location of facility where medical treatment was provided. DO NOT include names of persons.

IMPACT SUMMARY

- 14. ACTUAL OUTCOMES Mark every checkbox that represents current facts about the incident.
- 15. LEVEL OF POTENTIAL Mark every checkbox that represents likely outcomes for the incident.

PERSONNEL INVOLVED IN INJURY OR ILLNESS

(If more than one person was injured, then attach a NASA Mishap Report (NF 1627) with only this section completed for each additional person.)

- 16. NAME Self-explanatory.
- 17. ORGANIZATION Identify the organization of the person involved.
- 18. CONTRACT NUMBER When the organization is a contractor, enter the contract number.
- 19. JOB TITLE/OCCUPATION Describe the job position of the person involved. Example: Technician
- 20-23. SUPERVISOR'S NAME, ORGANIZATION, MAIL CODE, & PHONE Provide identifying information about the supervisor of the person involved.
- 24. AGE (of the person involved) Self-explanatory.
- 25. SEX Check as appropriate.
- 26. SHIFT WORKED Check as appropriate.
- 27. CONTINUOUS DUTY HOURS Self-explanatory.
- 28. YEARS OF EXPERIENCE Check as appropriate.
- 29. INJURY OR ILLNESS Check as appropriate.
- 30. FROM PRE-EXISTING Check as appropriate.
- 31. FATALITY? -
- 32. DATE OF DEATH -
- 33. PERMANENT DISABILITY?
- 34. # OF FULL LOST WORKDAYS -
- 35. # OF RESTRICTED WORKDAYS -
- 36. INJURY TYPE(S) Choose one or more items from the list. (See instructions below.)

- 37. AFFECTED BODY PART(S) or BODY SYSTEM(S) Choose one or more items from the list. (See instructions below.)
- 38. BRIEF MEDICAL DIAGNOSIS -
- 39. MEDICAL TREATMENT ADMINISTERED Mark every checkbox that represents treatment administered to the person involved. Mark the checkbox for "First Aid Only" if only First Aid treatment was administered to the individual.
- 40. MEDICAL TREATMENT ADMINISTERED Describe any treatment not included in box #39.

EQUIPMENT/PROPERTY DAMAGE

- 41. CLASS OF EQUIPMENT/PROPERTY DAMAGED Mark every checkbox that represents the type of damaged.
- 42. ESTIMATED COST OF ALL DAMAGED ITEMS Mark one checkbox that represents the initially estimated cost of the damage. Provide Final Cost in follow-up report.
- 43. # OF ITEMS DAMAGED -
- 43. SPECIFIC ITEM(S) DAMAGED Identify or describe the damaged items from box #41. Example: If the class indicated in box #41 is Flight Hardware, then the specific item could be "Orbiter/Avionics."

SUBMITTER

- 44-47. SUBMITTED BY, ORGANIZATION, MAIL CODE, & PHONE Provide identifying information about the person filling in this form.
- 48-49. DATE & TIME Enter the date and time when the form is filled in.

CAUSES

- 50. DIRECT CAUSE(S) Choose one or more items from the list. (See instructions below.)
- 51. OBJECTS OR SUBSTANCES INVOLVED Choose one or more items from the list. (See instructions below.)
- 52. ACTIVITIES OR UNSAFE ACTS IN PROGRESS Choose one or more items from the list. (See instructions below.)

INITIAL CORRECTIVE ACTION

- 53. INITIAL ACTION TAKEN -
- 54. DATE INITIATED -
- 55. DATE COMPLETED -
- 56-59. PERSON TAKING ACTION, ORGANIZATION, MAIL CODE, & PHONE Provide identifying information about the person taking the initial corrective action.

PLANNED CORRECTIVE ACTION

- 60. PLANNED ACTION TO BE TAKEN -
- 61. ESTIMATED START DATE -
- 62. ESTIMATED COMPLETION -
- 63-66. PERSON TAKING ACTION, ORGANIZATION, MAIL CODE, & PHONE Provide identifying information about the person taking the planned corrective action.
- 67. PLANNED ACTION TO BE TAKEN -
- 68. ESTIMATED START DATE -
- 69. ESTIMATED COMPLETION -
- 70-73. PERSON TAKING ACTION, ORGANIZATION, MAIL CODE, & PHONE Provide identifying information about the person taking the planned corrective action.

Choosing items from a list

The list appears when you move the insertion point to this field. If the field already has data, then clicking with the mouse might not display the list again. In this case, click in an earlier field and use the TAB key to move forward and display the list.

To choose an item from the list first highlight the item you want. You can use the arrow keys or the mouse to highlight the proper item. Then either press the ENTER key, click the Ok button, or double click the item.

The list of items you have chosen is displayed at the top of the window. You can add many items to the list. To remove any item, you must edit the list with the DELETE or BACKSPACE keys. You can edit the list in the list window or you can edit the field on the form.

			OMB /	<u> APPROVAL #: 2700-0042</u>
AMENDMENT OF SOLICITATION/ MODIFICATION OF CONTRACT			1. CONTRACT ID CODE NASS-00047	PAGE OF PAGES
2. AN	MENDMENT/MODIFICATION NO.	3. EFFECTIVE DATE See Block 16 (c)	4. REQUISITION/PURCHASE REQ. NO. See Block 12	5. PROJECT NO. (If applicable)
ss	SUED BY CODE		7. ADMINISTERED BY (If other than Item 6)	CODE
Mati	onal Aeronautics and Space A		The second of the second than them by	CODE [
	dard Space Flight Center			
	e 214.6/Contracting Officer			
Gree	enbelt, MD 20771			
8. NA	ME AND ADDRESS OF CONTRACTO	PR (No., street, county, State, and Zip	Code)	
QSS	Group, Inc.			
	Forbes Boulevard			
Lanh	iam, MD 20706			
			÷	
CODE	:		FACILITY CODE	
(x)	9A. AMENDMENT OF SOLICITATION	ON NO	98. DATED (SEE ITEM 11)	
			SO. DAVED (SEE ITEM TI)	•
-	10A. MODIFICATION OF CONTRA	CT/ORDER NO.	10B. DATED (SEE ITEM 13)	
X	NAS	5-00047	01/01/0	0
	11. T	HIS ITEM ONLY APPLIES TO	O AMENDMENTS OF SOLICITATIONS	
1	The above numbered solicitation is ame	ended as set forth in Item 14. The hou		Is extended, is not extended.
Oners	must acknowledge receipt of this amei	ndment prior to the hour and date spec	cified in the solicitation or as amended, by one of the	e following methods:
	completing Items 8 and 15, and returni	ng Copies of the amendment;	(b) By acknowledging receipt of this amendment on	each copy of the offor
Submit	tted; or (c) By separate letter or telegra	m which includes a reference to the se	olicitation and amendment numbers. FAILURE OF	YOUR ACKNOWLEDGEMENT TO
YOUR	OFFER. If by virtue of this amendmen	U FOR THE RECEIPT OF OFFERS F t vou desire to change an offer alreach	PRIOR TO THE HOUR AND DATE SPECIFIED MAY y submitted, such change may be made by telegram	Y RESULT IN REJECTION OF
Or lette	er makes reference to the solicitation a	nd this amendment, and is received p	rior to the opening hour and date specified.	To letter, provided each telegram
` AC	COUNTING AND APPROPRIATION D B/NC: 181	DATA (If required)		
			DDIFICATIONS OF CONTRACTS/ORDERS,	
(x)	A THIS CHANGE ORDER IS ISSUE	IT MODIFIES THE CONTRACT/OR	DER NO. AS DESCRIBED IN ITEM 14 (x) by) THE CHANGES SET FORTH IN ITEM 14 ARE N	AADE IN THE
	CONTRACT ORDER NO. IN ITEM	10A UNDER FAR 52.243-2 CHANGES	S - COST REIMBURSEMENT (AUG 1987)	WADE IN THE
X	B. THE ABOVE NUMBERED CONT	RACT/ORDER IS MODIFIED TO REP H IN ITEM 14, PURSUANT TO THE A	FLECT THE ADMINISTRATIVE CHANGES (such a	s changes in paying office,
		MENT IS ENTERED INTO PURSUAN		
		DENT IS ENTERED IN TO PORSOAT	TO ACTION TO C.	
	d. OTHER (Specify type of modifical	tion and authority)		
E. IMP	ORTANT: Contractor is	not, is required to sign t	this document and return	copies to the issuing office.
14. de:	scription of amendment/modification (C	organized by UCF section headings, in	ncluding solicitation/contract subject matter where fo	easible.)
_				
		to incorporate the following	administrative change at no increase in	1
contra	act value. Accordingly,			
			A, as heretofore changed, remains unchanged and in full fo	
15A. NAME AND TITLE OF SIGNER (Type or print)			16A. NAME AND TITLE OF CONTRACTING C	
	· · · · · · · · · · · · · · · · · · ·		Verron M. Brade, Con	tracting Officer
15B. C	ONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
_			BY fluor M. Broke	_ 1/10/01
	(Signature of person authorized to sign)	ŀ	(Signature of Contracting Officer)	

As found in Section H.6 (a), SAFETY AND HEALTH-ADDITIONAL REQUIREMENTS; NFS Clause 18.52.223-70, "Safety and Health" is incorporated by reference in Clause I. "LIST OF SECTION I CLAUSES INCORPORATED BY REFERENCE."

I.1 LIST OF SECTION I CLAUSES INCORPORATED BY REFERENCE

(18.52.223-70) SAFETY AND HEALTH (NOV 2000)

(End of Modification 9)

		·		OMB	APPROV	AL #: 2	2700-0042
	AMENDMENT (MODIFICATIO		1. CONTRACT ID CODE NAS5-00047			OF PAGES	
2. AM TEN	ENDMENT/MODIFICATION NO. (10)	3. EFFECTIVE DATE See Block 16 (c)	1	ONPURCHASE REQ. NO. See Block 12	5. PROJEC	CT NO. (If	applicable)
	UED BY CODE	214.6	7. ADMINIST	ERED BY (If other than Item 6)	CODE		
	onal Aeronautics and Space Adi	ninistration					
	lard Space Flight Center						
	214.6/Contracting Officer						
Green	abelt, MD 20771						
8. NAN	AE AND ADDRESS OF CONTRACTOR	(No., street, county, State, and Zip (Code)				
QSS	Group, Inc.						
-	Forbes Boulevard						
Lanh	am, MD 20706						
				=			
CODE			FACILITY CO				
(x)	9A. AMENDMENT OF SOLICITATION	INO.	98. DATED	SEE ITEM 11)	•		
x	10A. MODIFICATION OF CONTRACT NASS-		108. DATED	(SEE ITEM 13)	·····		
	<u> </u>		<u> </u>				
		S ITEM ONLY APPLIES TO			3		
	he above numbered solicitation is amend			• ——	is extended,		not extended.
Ollers	must acknowledge receipt of this amend	ment prior to the nour and date spec	mied in the solicha	tion or as amended, by one or th	e tollowing m	etnods:	
(a) By c	completing Items 8 and 15, and returning	Copies of the amendment;	(b) By acknowledg	ing receipt of this amendment or	n each copy of	the offor	
Submit	ted; or (c) By separate letter or telegram	which includes a reference to the so	dicitation and ame	ndment numbers. FAILURE OF	YOUR ACKN	OWLEDG	EMENT TO
	CEIVED AT THE PLACE DESIGNATED						
	OFFER. If by virtue of this amendment y or makes reference to the solicitation and				n or letter, pro	wided eacl	ı telegram
	COUNTING AND APPROPRIATION DA B/NC: 181		ior to the opening	пои апо оже вреснес.			
	13.	THIS ITEM APPLIES ONLY TO MO		·			
IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.(x) (x) A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE							
CONTRACT ORDER NO. IN ITEM 10A UNDER FAR 52.243-2 CHANGES - COST REIMBURSEMENT (AUG 1987)							
Y	B. THE ABOVE NUMBERED CONTR Appropriation date, etc.) SET FORTH			•	as changes in	paying offi	ce,
	C. THIS SUPPLEMENTAL AGREEME	NT IS ENTERED INTO PURSUAN	T TO AUTHORITY	OF			
					·		
	d. OTHER (Specify type of modification	on and authority)					
E. IMP	ORTANT: Contractor is no	ot, is required to sign t	his document and	return	copies to the	issuing off	īce.
14. des	scription of amendment/modification (Org	ganized by UCF section headings, it	ncluding solicitatio	n/contract subject matter where	feasible.)		
The purpose of this modification is to incorporate the following administrative change. Accordingly,							
Fyrent -	s provided herein, all terms and conditions of H	ne document referenced in Nov. OA or 40	A se haratolora obse	ned remains unchanned and in \$48.			
	s provided herein, all terms and conditions of the AME AND TITLE OF SIGNER (Type or p			IND TITLE OF CONTRACTING		pe or orint	
	The state of the s			Verron M. Brade, Co.			
15B. C	ONTRACTOR/OFFEROR	15C. DATE SIGNED	168. UNITED	STATES OF AMERICA	10	SC. DATE	SIGNED
			BY =	lean m. Bre	2	2/-	1
_	(Signature of person authorized to sign)		(5	gnature of Contracting Officer)		2/2	101

N 7540-01-152-8070

Under section I.1 "LIST OF SECTION I CLAUSES INCORPORATED BY REFERENCE." Clause 52.222.2, "PAYMENT FOR OVERTIME PREMIUMS (JUL 1990)" is replaced with the following:

I.1 LIST OF SECTION I CLAUSES INCORPORATED BY REFERENCE

(52.222-2) PAYMENT FOR OVERTIME PREMIUMS (JUL 1990), Paragraph (a), insert \$44,916.00

(End of Modification 10)

				OMB	<u>APPROVA</u>	<u>L #: 2700-0042</u>	
AMENDMENT OF SOLICITATION/ MODIFICATION OF CONTRACT				1. CONTRACT ID CODE NASS-00047		PAGE OF PAGES	
2. AMENDMENT/MODIFICATION NO. Eleven (11) 3. EFFECTIVE DATE See Block 16 (c)				ION/PURCHASE REQ. NO. See Block 12	5. PROJEC	T NO. (If applicable)	
6. ISSUED BY CODE 214.6				ERED BY (If other than Item 6)	CODE		
Natio	nal Aeronautics and Space Adm	unistration		,			
Godd	ard Space Flight Center		-				
Code	214.6/Contracting Officer						
Green	nbelt, MD 20771						
8 NAN	ME AND ADDRESS OF CONTRACTOR (1	No street county State and Zin Co	odel				
0		vo., sucet, county, state, and zip of	<i></i>				
	Group, Inc.						
	Forbes Boulevard						
Lanha	am, MD 20706						
				=			
CODE			FACILITY CO	DE			
(x)	9A. AMENDMENT OF SOLICITATION I	VO.	9B. DATED (SEE ITEM 11)			
x	10A. MODIFICATION OF CONTRACT/ NASS-00		10B. DATED	(SEE ITEM 13) 01/01/0	······································		
Λ			41451151451		-		
— -		TEM ONLY APPLIES TO					
	he above numbered solicitation is amende πust acknowledge receipt of this amendm				is extended,	is not extended.	
•	made doublewoodge recorpt of this amortality		ica ili die solicita	ion of as amended, by one of the	e following thet	nous.	
(a) By c	completing Items 8 and 15, and returning	Copies of the amendment; (b) By acknowledgi	ng receipt of this amendment on	each copy of ti	ne offor	
	ed; or (c) By separate letter or telegram w	hich includes a reference to the soli	citation and ame	ndment numbers. FAILURE OF	YOUR ACKNO	WLEDGEMENT TO	
	CEIVED AT THE PLACE DESIGNATED FO						
	OFFER. If by virtue of this amendment you r makes reference to the solicitation and the				n or letter, provi	ded each telegram	
	COUNTING AND APPROPRIATION DATA	A (If required)	vite the opening .	nour and date opposited.			
	B/NC: 181 See Page 2	PPC: PF THIS ITEM APPLIES ONLY TO MOD	DIFICATIONS OF	CONTRACTS/ORDERS			
		MODIFIES THE CONTRACT/ORD		•			
(x)	(x) A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A UNDER FAR 52.243-2 CHANGES - COST REIMBURSEMENT (AUG 1987)						
	B. THE ABOVE NUMBERED CONTRAGAPPROPRIATION date, etc.) SET FORTH IN				is changes in pa	aying onice,	
	C. THIS SUPPLEMENTAL AGREEMEN	T IS ENTERED INTO PURSUANT	TO AUTHORITY	OF:			
x	d. OTHER (Specify type of modification This unilateral modification is		itation of Fu	nds Clause (52, 232, 22)			
	ORTANT: Contractor is not				copies to the is	suing office.	
14. des	cription of amendment/modification (Orga				·		
The purpose of this modification is to provide additional allotment of funds. Accordingly:							
Except as	s provided herein, all terms and conditions of the	document referenced in Item 9A or 10A	as heretofore chan-	ged, remains unchanged and in full fo	orce and effect		
			16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)				
	,			Verron M. Brade, Cor		• •	
15B. CONTRACTOR/OFFEROR 15C. DATE SIGNED				STATES OF AMERICA	160	. DATE SIGNED	
			BY 5	(10. 3m Br	/	3/2010	
_	(Signature of person authorized to sign)	- .	(Sig	gnature of Contracting Officer)	 ;	3/28/01	

1. Block 21 "ACCOUNTING AND APPROPRIATION" is revised as follows:

<u>PCN</u> <u>JON</u> <u>APPN</u> <u>OBLIGATE</u> <u>BLI</u> <u>OC</u> 400-02261(1P) 400-992-87-01-01 801/20110(01) \$5,260,067 A300 40-2590

TOTAL OBLIGATION:

\$5,260,067

2. Clause B.6--CONTRACT FUNDING is revised to make additional funds available, as follows:

	FROM (Mod 7)	<u>BY</u>	<u>TO</u>
Cost	\$19,140,242	\$ 4,809,652	\$23,949,894
Fee	<u>1,797,269</u>	450,415	<u>2,247,684</u>
TOTAL	\$20,937,511	5,260,067	26,197,578

The period of allotment is extended through July 31, 2001.

-End of Modification -